

UF EXECUTIVE BOARD MINUTES
September 20, 2018
DVC Room L-151

The meeting was called to order at 2:47 P.M.

PRESENT: Manu Ampim, Milton Clarke, Vern Cromartie, Marina Crouse, Douglas Dildine, Ray Faulkenberry, Marco Godinez, Beth Goehring, Katrina Keating, Jason Mayfield, Jeffrey Michels, Aminta Mickles, Eric Moss, Matthew Powell, Susan Reno, Donna Wapner and Terri Adame.

ABSENT: Joshua Bearden, Asad Kabir, and Luis Morales

GUESTS: CCCC CD Governing Board Candidate, Abram Wilson, and LMC Math Professor Tue Rust.

1. PUBLIC COMMENT–

LMC Math Professor, Tue Rust, had questions regarding the tenure review committee process and the curriculum committee. He suggested that managers and classified personnel should not attend those committee meetings or serve on evaluation committees.

2. ANNOUNCEMENTS & INTRODUCTIONS–

President Wapner announced there will be an Academic Freedom Conference sponsored by the Faculty Association of California Community Colleges Education Institute (FACCC EI) and the American Association of University Professors Foundation (AAUP) at Berkeley City College on Friday September 28, 2018. There are 4 UF Executive Board members attending.

The CCCI Conference is scheduled for October 18-20 at the Handlery Hotel in San Diego. There are 7 UF Executive Board members attending.

Wapner scheduled a meeting with 6 Executive Board members for Tuesday October 2, 2018 at DVC to discuss Part-time faculty issues and a membership drive.

Michels presented Executive Board members with a proposed timeline for events regarding the UF Presidential election. Executive Board members discussed the timeline and agreed as follows:

Following a motion by Moss, seconded by Goehring, MSU, to accept the timeline of events surrounding the upcoming UF Presidential election.

3. GOVERNING BOARD CANDIDATE: Abram Wilson

Abram Wilson addressed the Executive Board regarding his campaign run for the CCCC CD Governing Board Ward IV vacancy.

4. EXECUTIVE BOARD MINUTES –

Following a motion by Mayfield, seconded by Dildine, MSU, to approve the minutes from the September 6, 2018 Executive Board meeting.

5. VARIANCE REQUESTS–

The following requests have been received to allow an adjunct faculty member to exceed a 67% load.

CCC	Fall 2018	2 nd time	Phillips, Jessi	English	99.99%
CCC	Fall 2018	1 st time	Schwappach-Schirriff, Lisa	Anthropology	75.00%
CCC	Fall 2018	1 st time	White, Bili	English	133.32%
DVC	Fall 2018	1 st time	Aladegbami, Folakemi	Computer Science	70.00%
DVC	Fall 2018	1 st time	Asghary, Zahra	Mathematics	96.67%
DVC	Fall 2018	1 st time	Moten, Yasser	Communication Studies	80.00%
DVC	Fall 2018	1 st time	Schrader, Tina	Foreign Languages (German)	68.00%
DVC	Fall 2018	1 st time	Sokol, Sean	English	75.00%
DVC	Fall 2018	1 st time	Stafford, Sarah	English	70.00%
DVC	Fall 2018	1 st time	Stevens, Debra	English	70.00%
DVC	Fall 2018	1 st time	Strickland, Joanne	Computer Science	105.00%
DVC	Fall 2018	2 nd time	Vinson, Pauline	English	70.00%
DVC/LMC	Fall 2018	1 st time	Lau, Jason	Chemistry	82.00%
LMC	Fall 2018	1 st time	Baker, Iris	Nursing	72.79%
LMC	Fall 2018	1 st time	Bennett, Carrie	Counseling	90.00%
LMC	Fall 2018	1 st time	Bennett, Eugenia	Mathematics	71.67%
LMC	Fall 2018	1 st time	Carbajal, Hugo	Drama	80.00%
LMC	Fall 2018	1 st time	Flores, Jocelyn	Mathematics	68.34%
LMC	Fall 2018	1 st time	Lehmann, Monica	Nursing	82.67%

LMC	Fall 2018	1 st time	Proctor, Bertha	Mathematics	86.67%
LMC	Fall 2018	2 nd time	Waters, Steven	Biological Sciences	112.00%
LMC	Fall 2018	2 nd time	Zheng, Banglun	Mathematics	93.34%

Following a motion by, Michels, seconded by, Dildine, MSC, with 2 abstentions, to approve the variances listed above.

Caterina Pentcheva, Chairperson and instructor, Computer Science Department wrote: The Computer Science department has a large number of part time instructors to be evaluated this semester. We also have a number of probationary faculty to evaluate. Currently, only three of us are tenured. It would be physically impossible for us to cover all evaluatees though each of us is planning to evaluate the max allowed number of people, 5 (five).

I am writing to get your permission for Heidi Kolen to help us evaluate few part time faculty. This fall is her 7th evaluation. She has the know how and is willing to help. The faculty names are Blackburn, Daniella, Tajbakhsh, Shahin, Stalica, Hank, and Strait, Michael. I already asked my dean Dr. Prapavessi and she is OK with Heidi evaluating part time faculty.

Following a motion by, Michels, seconded by, Keating, MSC, with 2 abstentions, to approve the variances listed above if the part-time faculty members are o.k. with the evaluator and the part-time faculty are not in their 7th semester or beyond their 7th semester.

René Sporer Department Chair Mathematics and Science San Ramon Campus wrote:

We would like John Polos to evaluate Aaron Agostini, Anatomy, Larissa Wiggins, Anatomy and Anna Levin F-T (she asked him), Biology. He will be the 2nd evaluator on Anna Levin's. Anne Petersen will be Chair.

Following a motion by, Keating, seconded by Michels, MSC, with 1 abstentions to allow John Polos, probationary faculty member in his 7th semester to evaluate part-time faculty members Aaron Agostini and Larissa Wiggins assuming they are not in their 7th semester or beyond their 7th semester of teaching.

Following a motion by, Keating, seconded by Michels, to deny that John Polos, probationary faculty member in his 7th semester evaluate full-timer Anna Levin.

Colleen Shipp, RDA, CDA, MSED, Interim Coordinator, Co-Chair Dental Assisting Program DVC wrote: I am respectfully asking the UF to grant a variance for me to provide two PT evaluations during the Spring 2019 semester. The part time faculty I would be evaluating are Jody Thompson and Gwen Lang, both in the Dental Hygiene Program

Following a motion by, Michels, seconded by, Mayfield, MSC, with 1 abstention to allow Colleen Shipp to evaluate part-time faculty members, Jody Thompson and Gwen Lang, both in the Dental Hygiene Program assuming they are not in their 7th semester or beyond their 7th semester of teaching.

Professor Anoosheh Borhan, English Department Chair CCC, wrote: Shelley Ruby is in the 7th semester of her tenure process. The department would like her to be able to help with the evaluations of adjunct faculty members Ivy Johnson and Bruno Sablan. Is it okay if she observes the following faculty members – both are being observed for the 1st time.

Following a motion by, Michels, seconded by, Dildine, MSC, with 3 abstentions to allow Shelley Ruby to observe adjunct faculty members Ivy Johnson and Bruno Sablan during their evaluations this semester.

6. LEADERSHIP REPORTS–

Michels reported his work cell phone is dysfunctional. He asked Executive Board members to approve a purchase of new cell phone so that he can conduct business.

Following a motion by, Goehring , seconded by, Clarke, MSU, to approve a new cell phone purchase for UF Executive Director Michels.

LMC's VP Clarke reported the online evaluation process is proving to have a few issues.

P-T Faculty Advocate Dildine discussed the parking issue at the colleges. He went on to say a survey is needed of all faculty and staff regarding mobility and disability to find out the need for more disability parking spaces .

CCC's VP Michels announced CCC is hiring mid-year for two new Vice Presidents for the Student Services and Academic Affairs Department. Districtwide there are 22 Full time faculty positions to be filled. There are 12 openings at DVC, 4 at CCC and 6 at LMC.

President Wapner filled in for DVC, VP, Mayfield and stated he will be conducting more evaluation trainings. He fielded many questions regarding the compressed calendar.

7. UF BUDGET REPORT–

Treasurer Keating presented the UF 3rd quarter financial statement for Executive Board members review and approval. After a lengthy discussion, it was approved as follows:

Following a motion by Goehring, seconded by Michels, MSC, with one abstention plus Treasurer Keating abstained as well, to approve the 3rd quarter financial statement as presented.

8. CALENDAR UPDATE–

The District wants to roll over the academic calendar for 2018-19. The UF Executive Board will discuss the issue and host forums for faculty discussions later in the semester.

9. UF INTERNS–

UF Intern Coordinator, Mickles, stated she is working with UF Interns at CCC and will be doing recruitments for interns at the other campuses soon. She asked the VP's at LMC and DVC for assistance in locating interested students for these open positions.

10. EXECUTIVE SESSION–

Executive Board members discussed UF Elections, Membership policy, Part-time faculty membership drive, CRC Update, and Personnel update.

11. UPCOMING MEETINGS–

09/12/2018 Governing Board meeting

09/13/2018 CRC meeting

09/20/2018 Next Executive Board meeting at DVC in room L-151

Submitted by: Terri Adame