

EXECUTIVE BOARD MINUTES

February 11, 2016

DVC Room L-151

The meeting was called to order at 2:16 P.M.

PRESENT: Milton Clarke, Valerie Colber, Marina Crouse, Deborah Dahl-Shanks, Douglas Dildine, Marco Godinez, Katrina Keating, Bruce Koller, Jason Mayfield, Jeff Michels, Aminta Mickles, Luis Morales, Michael Shannon, Ursula Velonis, Donna Wapner and Terri Adame.

ABSENT: Glenn Appell, Vern Cromartie and Beth Goehring.

GUESTS: DVC Counseling Department Counselor's, Mike Gonzalez, Tedmund Munoz, Yvonne Canada and Maria Dorado.

PUBLIC COMMENT – DVC Counselors, Mike Gonzalez, Tedmund Munoz, Yvonne Canada and Maria Dorado, addressed the Executive Board with concerns over the future Compressed Calendar. A meeting is scheduled with 4CD counselors for discussion of the issue on Tuesday, February 16, 2016 at 4:30 pm.

1. EXECUTIVE BOARD MINUTES –

Following a motion by, Dahl-Shanks, seconded by Morales, MSC, with one abstention to approve the minutes from the January 28, 2016 Executive Board meeting.

2. ANNOUNCEMENTS–

- Seven Executive Board members and 2 UF Student Interns will attend the (Faculty Association of Community Colleges) FACCC Conference 2016 in Sacramento on February 28-29.
- Wapner forwarded a draft of the ACCJC reform implementation task force report to Executive Board members for review.

3. LEADERSHIP REPORTS-

CCC's VP, Michels stated they are in the process of hiring a College President. Michels and Goehring also surveyed faculty on the subject of department and division reorganization. Michels met with manager Mayra Padilla about the Equity hour program and will attend the Equity Committee meetings scheduled in March and April.

DVC's VP, Crouse stated she has scheduled evaluation trainings during the week of February 16, 2016. Wapner asked Crouse to follow up on scheduling the Equity Hour meetings.

UF Secretary Keating stated there are discussions regarding bringing back the Study Abroad program. The DVC Faculty Senate is in the process of asking for volunteers to form a committee.

LMC's VP, Clarke contacted the Dean of Student Success, Dave Bellman, regarding the Equity Hour program. They are going to meet with the designated staff member in charge on Thursday February 18, 2016 at LMC. Clarke held a full-time faculty evaluation training on Tuesday February 3, 2016 and his next training is on Wednesday February 17, 2016.

UF Benefits Director, Dahl-Shanks announced she has been in contact with Cal- STRS regarding Part-time faculty retirement benefits issues. Dahl-Shanks attended the Contra Costa Higher Education Opportunities conference at DVC hosted by State Superintendent of Public Schools Tom Torlakson regarding the proposed college campus in Concord.

Part-time Faculty Advocate, Dildine stated the recent part-time scheduling changes caused some payroll issues for part-time faculty. He went on to express some concerns about the way the colleges deal with accommodation requests from disabled faculty. Dildine stated he has been nominated for FACCC Board as the Northern California Part-time Faculty Representative.

United Faculty’s Intern Coordinator, Mickles, stated she has confirmed 2 students for UF internship at CCC. She will address the student governments at DVC and LMC next week. The 2 new intern recruits will be attending the FACCC Conference with UF Executive Board members February 28-29, 2016.

4. VARIANCE REQUESTS–

The following requests have been received to allow adjunct faculty members to exceed a 67% load.

Campus	Semester	# of times within last six semesters	Employee	Area	Percent
CCC	Spring 2016	2 nd	Colber, Valerie	Computer Science	125.0%
DVC	Spring 2016	1 st	Robair-Forlin, Gino	Music	68.33%
LMC	Spring 2016	1 st	Welter, Tiffany	Counseling	102.0%

Following a motion by, Dildine, seconded by Dahl-Shanks, MSC, with one abstention, to approve the variance requests that are listed above.

Joanne Bent RN, MSN, Nursing Department Chair, Los Medanos College wrote that LMC is in the process of hiring two new tenure track teaching faculty and has requested permission for Melvin Herman (who is very close to receiving tenure) be able to serve on the paper screening committee for both positions. She is also requesting permission for Sharon Goldfarb, LMC’s Nursing Director, to serve as a non-voting member on both interviewing committees.

Following a motion by Michels, seconded by Morales, MSU, to grant permission for Melvin Herman to serve on the paper screening committee, and for Sharon Goldfarb, LMC’s Nursing Director, to serve as a non-voting member on both interviewing committees for two new faculty hires.

Ellen Coatney, CCC Biology Department Chair, is requesting a variance for a retirement replacement position in Anatomy and Physiology. She would specifically like this variance so that Sapana Acharya, the department’s full-time, Anatomy and Physiology Lab Technician can be on the interview committee for this position.

Following a motion by Michels, seconded by Dildine, MSC, with one abstention, to grant a variance for Sapana Acharya, full-time Anatomy and Physiology Lab Technician, to be on the interview committee as a non-voting member for the full-time position in the Biology Department at CCC.

Virginia Richards, DSP&S Coordinator/LD Specialist along with the LMC Counseling Department would like to invite Jamila Stewart to participate as a non-voting member of the Umoja Counseling Screening interview committee for two upcoming department hires.

Following a motion by Michels, seconded by Morales, MSC, with one abstention, to grant a variance for Jamila Stewart to participate as a non-voting member of the LMC Umoja Counseling Screening interview committee for two new department hires.

Craig Gerken, chair of the Chemistry department at DVC stated their department has 7 people to do evaluations on this semester, requiring a total of 10 positions to fill (three evaluations require 2 people), to be spread among 6 eligible full-time faculty. He would like to request a variance for Joe Hickey, a 4th year probationary faculty member (already past his 7th semester evaluation with good results) to be eligible to assist the department with evaluations.

This request is pending for more information from the Department Chair. DVC's VP, Crouse, will follow up with DVC Chemistry Department Chair and discuss the results at the next Executive Board meeting on February 25, 2016.

Katy Agnost, DVC English Department Chair, is requesting a peer evaluation variance for Tamar Baskind, who is scheduled for her spring 2016 evaluation, and for it to be delayed until next semester.

This request is pending for more information from the Department Chair. DVC's VP, Crouse will follow up and discuss the results at the next Executive Board meeting on February 25, 2016.

Jennifer Tejada, Department Chair of Applied Arts and Social Science, SRC Campus is requesting a variance to forgo Darren Phalen's evaluation since this will be his last semester teaching at SRC.

Following a motion by Wapner, seconded by Keating, MSC, with 3 opposed and 5 abstentions, to forgo Darren Phalen's evaluation this semester.

5. EXECUTIVE SESSION –

Board members discussed: negotiations, compressed calendar, load task force, benefits updates-wellness, variable flex, investigation, values statement and concerns-CRC, review: election committee, student interns, candidate forums, chancellor search, future of BFA/CCCI, and the Rancho Santiago updates.

6. OTHER BUSINESS–

Executive Board members discussed the UF's 40th year upcoming celebrations. The dates for the campus BBQ's will be at CCC on Wednesday April, 20th, DVC on Wednesday April 27th and LMC's date will be announced at the next Executive Board meeting on February 25, 2016.

7. UPCOMING MEETINGS–

- A. 2/16/2016 DGC meeting
- B. 2/18/2016 CRC meeting
- C. 2/24/2016 Governing Board meeting
- D. 2/25/2016 Next Executive Board meeting at DVC in room L-151

The meeting was adjourned at 4:54 pm.

Submitted by: Terri Adame