

EXECUTIVE BOARD MINUTES

December 3, 2015

BFL Conference Center

The meeting was called to order at 2:20 P.M.

PRESENT: Milton Clarke, Valerie Colber, Vern Cromartie, Marina Crouse, Deborah Dahl-Shanks, Douglas Dildine, Beth Goehring, Bruce Koller, Jason Mayfield, Jeff Michels, Aminta Mickles, Ursula Velonis, Donna Wapner and Terri Adame.

ABSENT: Glenn Appell, Marco Godinez, Katrina Keating, and Luis Morales.

1. PUBLIC COMMENT –none

2. EXECUTIVE BOARD MINUTES –

Following a motion by, Clarke, seconded by Michels, MSU, to approve the minutes from the November 12, 2015 Executive Board meeting.

3. ANNOUNCEMENTS–

- President Wapner discussed the legal analysis of the Canvas agreement regarding professional intellectual property rights issues. Lingered questions will be discussed at next Thursday's CRC meeting.
- Michels worked on polishing up the Bylaws and Part-time UF handbooks. He has a meeting with the graphics person at the DVC Print shop to discuss printing details.
- Dildine stated there is a need for information on student complaints, student cheating and other related student issues. He went on to say there appears to be a lack of information on these topics for part-time faculty members.
- There will be a meeting to discuss the Equity Hour process next week. Wapner will attend LMC's senate meeting to discuss the Equity Hour.

4. LEADERSHIP REPORTS-

DVC's VP, Crouse stated she attended a meeting regarding a faculty member improvement plan. She went on to say that the contract needs to be clearer about how faculty improvement plans are administered. At the Box 2A meeting they discussed the approved counseling position openings.

LMC's VP, Clarke stated he attended the Box 2A meeting and they discussed a hiring committee issue regarding an open Box 2A position and preference rights issues.

CCC's VP, Michels stated that a part-time faculty member filed a grievance, and he and the member will be meeting with the college president in an effort to find an informal resolution.

The United Faculty Internship Program is under way with new ideas. UF Vice Presidents are on board to recruit new students to work with the UF and to register students to vote, attend conferences, work in the UF office, and to prepare them for next Fall's election process and

empower them to advocate for student issues and concerns. The UF will hire 2 students from each campus in the spring.

5. VARIANCE REQUESTS—

The following requests have been received to allow adjunct faculty members to exceed a 67% load.

Campus	Semester	# of times within last six semesters	Employee	Area	Percent
DVC	Spring 2016	2 nd	Cross, Lauren	Anthropology	100.0%
DVC	Spring 2016	1 st	Reimer, Daniel	Business	70.83%
DVC	Spring 2016	1 st	Reimer, Gloria	CIS/Business	81.68%
DVC	Spring 2016	1 st	Steeb, Tonette	Dental Technology	78.95%
DVC	Spring 2016	2 nd	Willis, Glenn	English	100.0%
DVC/CCC	Spring 2016	1 st	Garcia, April	Psychology	80.00%
CCC	Spring 2016	1 st	Marvin, Susan	ESL	68.33%
CCC	Spring 2016	1 st	Ponomareff, Greg	Biological Sciences	87.77%
CCC	Spring 2016	1 st	Tieber-Nielson, Lisa	Biological Sciences	105.0%
LMC	Spring 2016	2 nd	Alexander, Juanita	English	90.00%
LMC	Spring 2016	1 st	Alfonso, Elizabeth	Foreign Languages (Spanish)	99.99%
LMC	Spring 2016	2 nd	Ashmore, Julie	English	90.00%
LMC	Spring 2016	2 nd	Boehme, Gabriella	Foreign Language (Spanish)/ESL	71.67%
LMC	Spring 2016	1 st	Bouchard, Jill	Biology	100.0%
LMC	Spring 2016	1 st	Briones, Rogelio	Mathematics	90.00%
LMC	Spring 2016	2 nd	Brown, Sharon	Child Development	80.00%
LMC	Spring 2016	1 st	Burmann, Manfred	Electrical Technology	68.37%
LMC	Spring 2016	1 st	Carroll, James	Mathematics	86.67%
LMC	Spring 2016	2 nd	Crain, Myles	Mathematics	90.0%
LMC	Spring 2016	2 nd	Evans, Marc	English	75.00%
LMC	Spring 2016	2 nd	Filane, Leonard	Mathematics	96.67%
LMC	Spring 2016	2 nd	Frates, Carrie	Mathematics	105.01%
LMC	Spring 2016	2 nd	Gangar, Joghinda	Mathematics	105.01%
LMC	Spring 2016	1 st	Germany, Joan	Sign Language	73.33%
LMC	Spring 2016	2 nd	Gravert, Mireya	Mathematics	103.34%

LMC	Spring 2016	2 nd	Handy, Jennifer	English	110.0%
LMC	Spring 2016	2 nd	Harper, John	English	95.00%
LMC	Spring 2016	2 nd	Kaplan, Lisa	English	90.00%
LMC	Spring 2016	2 nd	Laris, Christine	English	90.00%
LMC	Spring 2016	2 nd	Matthews, Shaw	Mathematics	121.67%
LMC	Spring 2016	2 nd	McConnell, Donna	Nutrition	80.00%
LMC	Spring 2016	2 nd	O'Rourke, Joyce	Licensed Vocational Nursing	68.89%
LMC	Spring 2016	2 nd	Pedersen, Russell	Industrial Maintenance	70.00%
LMC	Spring 2016	1 st	Phillips, Daniel	Chemistry	90.00%
LMC	Spring 2016	1 st	Ryan, Clarissa	English/ESL	70.00%
LMC	Spring 2016	2 nd	Seelie, Margaret	English	90.00%
LMC	Spring 2016	1 st	Sison, Girlie	Chemistry	90.00%
LMC	Spring 2016	2 nd	Stanton, Karen	Computer Information Sciences	67.50%
LMC	Spring 2016	2 nd	Tapiarene, Monica	ESL/English	70.00%
LMC	Spring 2016	1 st	Wreh, Emmanuel	Mathematics	71.67%
LMC	Spring 2016	2 nd	Zheng, Banglun	Mathematics	93.34%

Following a motion by, Crouse, seconded by Mayfield, MSU, to approve the variance requests that are listed above.

6. EXECUTIVE SESSION –

Board members discussed: Flex workshops, the upcoming FACCC Advocacy Conference, grievance updates, negotiations updates, needs-improvement guidelines, compressed calendar, UF elections and the sick leave transfer process.

7. UF 2015-16 BUDGET REVIEW–

Treasurer Mayfield presented the UF 4th quarter, end of fiscal year, financial statement for review and approval. After a lengthy discussion, Executive Board members approved the 4th quarter statement as follows:

Following a motion by Michels, seconded by Crouse, with one abstention to approve the UF 4th quarter financial statement. Treasurer Mayfield abstained.

8. OTHER BUSINESS–none

9. UPCOMING MEETINGS–

- A. 12/09/2015 Governing Board meeting
- B. 12/10/2015 CRC meeting
- C. 01/19/2016 DGC meeting
- D. 01/25/2016 BFA meeting
- E. 01/27/2016 Governing Board meeting

F. 01/28/2015 Next Executive Board meeting at L-151

The meeting was adjourned at 4:54 pm.

Submitted by: Terri Adame