

**EXECUTIVE BOARD MINUTES**  
**September 3, 2015**  
**DVC, BFL Conference Center**

The meeting was called to order at 2:23 P.M.

PRESENT: Glenn Appell, Milton Clarke, Valerie Colber, Vern Cromartie, Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Marco Godinez, Beth Goehring, Katrina Keating, Bruce Koller, Jason Mayfield, Jeff Michels, Aminta Mickles, Luis Morales, Ursula Velonis, and Terri Adame.

ABSENT: Donna Wapner

GUESTS: DVC Journalism Professor, Skye Dent; DVC Librarian, Sonja Morris.

1. PUBLIC COMMENT –

Skye Dent addressed the Executive Board concerning her evaluation. She taught last spring at SRC is teaching this fall at DVC and told the Board that having to be evaluated on two separate timelines was excessive and unfair.

2. EXECUTIVE BOARD MINUTES –

Following a motion by Mayfield, seconded by Michels, MSU, with one correction to approve the minutes from the August 20, Executive Board meeting.

3. ANNOUNCEMENTS–

- There are United Faculty Executive Board vacancies at all three college campuses. Michels suggested UF Executive Board members work to recruit new E-Board members.
- The California Community College Independents (CCCI) conference is scheduled for October 22-24. More information will be available soon.

4. LEADERSHIP REPORTS-

CCC's VP, Michels announced there is a new interim vice president and dean at CCC. Chairs are doing more tasks, including the mapping of all classes to create clearer pathways for students. Management-called meetings were discussed.

DVC's VP, Crouse stated she will be scheduling faculty evaluation trainings. The dates will be announced next week.

LMC's VP, Clarke stated they have just had their Box 2A meeting and that LMC will be hiring more counselors. He went on to say that he just completed his first evaluation training seminar and 5 faculty attended. Second improvement plans were discussed. Morales stated he was approached by several faculty regarding professional development and mentioned they would like to see more opportunities.

Part-time Faculty Advocate, Dildine stated there are ongoing issues related to part-time sick leave and transferring leave from other colleges.

- Benefits Director, Shanks announced there will be a P-T faculty topics workshop on the 19<sup>th</sup> of September at DVC, in the Music Building, room 101. In addition, Dahl-Shanks will be holding retirement workshops for full-time and part-time faculty. The first workshop for full-time faculty will be at DVC on Friday October 2, 2015 from 10-2pm at the Music Building in room 101. The part-time faculty workshop will be on Saturday October 3, 2015 from 10-2pm at the DVC Music Building in room 101.

## 5. VARIANCE REQUESTS–

The following requests have been received to allow adjunct faculty members to exceed a 67% load.

Campus	Semester	# of times within last six semesters	Employee	Area	Percent
DVC	Fall 2015	1 <sup>st</sup>	Almadih, Cyrous	Mathematics	100%
DVC	Fall 2015	1 <sup>st</sup>	Benatatos, Denise	Sociology	80.00%
DVC	Fall 2015 and Spring 2016	1 <sup>st</sup> & 2 <sup>nd</sup> time	Carey, Valerie	Counseling	100% per semester
CCC	Fall 2015	1 <sup>st</sup>	Colber, Valerie	Computer Science	90.00%
DVC	Fall 2015	1 <sup>st</sup>	Fish, Olga	Business	73.33%
DVC	Fall 2015	1 <sup>st</sup>	Hendricks, Patrick	Psychology	80.00%
CCC/DVC	Fall 2015	1 <sup>st</sup>	Wright, Sharlice	Counseling	98.00%
CCC	Fall 2015	1 <sup>st</sup>	Pippin, Tiffany	ESL	71.67%
DVC	Fall 2015	2 <sup>nd</sup>	Carne, Roger	Mathematics	86.67%
LMC	Fall 2015	2 <sup>nd</sup>	Adams, Ashley	Counseling	80.00%
LMC	Fall 2015	1 <sup>st</sup>	Bassett, Ian	Art	120.14%
LMC	Fall 2015	2 <sup>nd</sup>	Beckham, Shannon	Business	75.00%
LMC	Fall 2015	2 <sup>nd</sup>	Boehme, Gabriella	English/Foreign Language	69.17%
LMC	Fall 2015	1 <sup>st</sup>	Crain, Myles	Mathematics	100.84%
LMC	Fall 2015	2 <sup>nd</sup>	Crump, Marcia	Mathematics	96.67%
LMC	Fall 2015	1 <sup>st</sup>	Evans, Marc	English	75.00%
LMC	Fall 2015	1 <sup>st</sup>	Frates, Carrie	Mathematics	115.01%
LMC	Fall 2015	1 <sup>st</sup>	Handy, Jennifer	English	90.00%
LMC	Fall 2015	1 <sup>st</sup>	Harper, John	English	95.00%
DVC/LMC	Fall 2015	1 <sup>st</sup>	Ivory, Terrene	Drama	100.00%
LMC	Fall 2015	2 <sup>nd</sup>	Jackson, James	English	95.00%
LMC	Fall 2015	2 <sup>nd</sup>	Jones, Sandy	Computer Science	68.33%
LMC	Fall 2015	2 <sup>nd</sup>	Keyser, Glenn	English	90.00%
LMC	Fall 2015	1 <sup>st</sup>	Kline, Florence	Foreign Language (French & Italian)	99.99%
LMC	Fall 2015	1 <sup>st</sup>	Knauer, Courtney	Business	90.00%

LMC	Fall 2015	1 <sup>st</sup>	Knueppel, Nicholas	Mathematics	95.00%
LMC	Fall 2015	1 <sup>st</sup>	Laris, Christine	English	95.00%
DVC/LMC	Fall 2015	2 <sup>nd</sup>	Lim, Darrell	Physical Science	83.33
LMC	Fall 2015	2 <sup>nd</sup>	Lyons, Dabney	English	70.00%
LMC	Fall 2015	2 <sup>nd</sup>	Mayo, Candice	English	90.00%
LMC	Fall 2015	1 <sup>st</sup>	Moore, Patrice	Licensed Vocational Nursing	94.88%
LMC	Fall 2015	1 <sup>st</sup>	Moore, Robert	Physical Sciences	105.00%
LMC	Fall 2015	1 <sup>st</sup>	Newton, Melissa	Biological Sciences	80.00%
LMC	Fall 2015	1 <sup>st</sup>	Nguyen, Trang	Licensed Vocational Nursing	97.50%
LMC	Fall 2015	1 <sup>st</sup>	Norman, Janith	Business	80.92%
LMC	Fall 2015	1 <sup>st</sup>	O'Rourke, Joyce	Vocational Nursing	96.67%
LMC	Fall 2015	1 <sup>st</sup>	O'Bleness, Michael	Nursing	88.88%
LMC	Fall 2015	1 <sup>st</sup>	Pillsbury, Rhonell	Library Science	87.50%
LMC	Fall 2015	1 <sup>st</sup>	Pope, Robert	Nursing	76.14%
LMC	Fall 2015	2 <sup>nd</sup>	Rockett, Teresa	English	90.00%
LMC	Fall 2015	1 <sup>st</sup>	Rowe, Douglas	Child Development	80.00%
LMC	Fall 2015	1 <sup>st</sup>	Scarpa, Daniel	English	90.00%
LMC	Fall 2015	1 <sup>st</sup>	Shiner, Richard	Commercial Music	96.66%
LMC	Fall 2015	1 <sup>st</sup>	Smith, Jennifer	Philosophy	80.00%
LMC	Fall 2015	2 <sup>nd</sup>	Spake, Reuben	Mathematics	111.67%
LMC	Fall 2015	2 <sup>nd</sup>	Stone, Antoinette	Physical Sciences	70.00
LMC	Fall 2015	3 <sup>rd</sup>	Sukhu, Sujetta	Nursing Science/Clinical Practice	80.00%
LMC	Fall 2015	2 <sup>nd</sup>	Waters, Steven	Biological Sciences	70.00%
LMC	Fall 2015	1 <sup>st</sup>	Yang, Randy	Biological Sciences	100.00%
LMC	Fall 2015	1 <sup>st</sup>	Zheng, Banglun	Mathematics	98.34%

Following a motion by Dildine, seconded by Dahl-Shanks, MSC, with one abstention by Colber, to approve the variance requests listed above.

Ted Walker, Physical Sciences Dept. Chair at DVC requests that they not be required to evaluate Michael Connor, Physical Sciences Dept. Faculty member due to his retirement.

Following a motion by Keating, seconded by Michels, MSC, with one abstention to approve DVC's request for an exclusion of DVC Physical Sciences Dept. faculty member, Michael Connor's evaluation due to his retirement.

Patrick Moe, Communications Studies Dept. Chair formally requests a variance for Tenured Faculty members, John Hanacek, Becky Opsata and Shannon Padilla's evaluations be deferred until spring 2016.

Following a motion by Dildine, seconded by Crouse, MSC, with one no vote to approve Tenured Faculty members, John Hanacek, Becky Opsata and Shannon Padilla's evaluations be deferred until spring 2016.

John Freytag, DVC Department Chair of Biology is requesting that Bryan Clarkson be permitted to do some part-time faculty evaluations this semester for Leif Pallesen and Eric Folmer. Bryan is in his 5th semester as full-time.

Following a motion by Michels, seconded by Mayfield, MSU to approve Bryan Clarkson be permitted to perform evaluations for Part-time faculty members, Leif Pallesen and Eric Folmer pending their approval.

Also, Gabriele Weitzel is scheduled to be evaluated this semester and, as previously mentioned, is out on 100% load bank. Freytag requested to delay her evaluation until Fa'16.

Following a motion by Michels, seconded by, Keating, MSU, to approve DVC's request for a deferment of faculty member, Gabriele Weitzel evaluation be moved from the fall 2015 semester to the fall 2016 semester.

#### 6. UF BUDGET REPORT–

Treasurer Mayfield presented The Board with the UF 2015 third quarter financial statement. After discussion they voted as follows:

Following a motion by Koller, seconded by Keating, MSC, with Treasurer Mayfield abstaining, to approve the 2015, 3<sup>rd</sup> quarter financial statement as submitted.

#### 7. EXECUTIVE SESSION–

Executive Board members discussed: Grievances and Negotiations. DVC Librarian Sonja Morris addressed the Board about a grievance she is appealing to Level 4.

#### 8. GENERAL UF SURVEY/ELECTIONS SURVEY–

The Board discussed sending out a survey to Faculty in a few weeks regarding benefits and other issues.

#### 9. UPCOMING MEETINGS–

- A. 9/09/2015 Governing Board meeting
- B. 9/17/2015 Next Executive Board meeting at DVC, BFL Conference Center

The meeting was adjourned at 4:54 pm.

Submitted by: Terri Adame