

EXECUTIVE BOARD MINUTES

August 20, 2015

DVC, BFL Conference Center

The meeting was called to order at 2:18 P.M.

PRESENT: Milton Clarke, Valerie Colber, Vern Cromartie, Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Marco Godinez, Beth Goehring, Katrina Keating, Bruce Koller, Jason Mayfield, Jeff Michels, Aminta Mickles, Luis Morales, Ursula Velonis, Donna Wapner, and Terri Adame.

ABSENT: Glenn Appell

1. PUBLIC COMMENT –none
2. EXECUTIVE BOARD MINUTES –

Following a motion by Michels, seconded by Mayfield, MSC, with two abstentions, and one correction to approve the minutes from the May 14, 2015 Executive Board meeting.

3. ANNOUNCEMENTS–

- Michels and Wapner are in discussion with Public Employees Union Local 1 staff regarding a shared activities gathering at the Martinez Waterfront Park in October. More information will be available at the next Executive Board meeting on Sept. 3, 2015.
- Bay Faculty Association meetings are the last Monday evening of the month and Wapner plans to attend regularly. E-Board members are always welcome to attend. The first BFA meeting of the semester is on September 21, 2015 at 3:30 pm in Oakland at Francesco's Restaurant, 8520 Pardee Drive At Hegenberger Road Oakland CA 94621. The Faculty Association of California Community Colleges (FACCC) will be presenting the State Chancellor's Budget review.
- There are openings on the Executive Board. Interested faculty should contact the UF office at 925-680-1771.
- Benefits Director Dahl-Shanks will be holding retirement workshops for full-time and part-time faculty. The first workshop for full-time faculty will be at DVC on Friday October 2, 2015 from 10-2pm at the Music Building in room 101. The part-time faculty workshop will be on Saturday October 3, 2015 from 10-2pm at the DVC Music Building in room 101.
- Wapner passed out information on Disability and Support Services frequently asked questions and answers for faculty responsibilities to students with disabilities who are enrolled in their classes.
- Michels completed a new booklet on Department Bylaws. This booklet is full of information for department scheduling guidelines and staffing procedures. The booklet is designed to help departments create, review and revise their bylaws.
- The California Community College Independents (CCCI) conference is scheduled for October 22-24. There will be 9 Executive Board members attending the event in So. Cal.

4. VARIANCE REQUESTS–

The following requests have been received to allow adjunct faculty members to exceed a 67% load.

Campus	Semester	# of times within last six semesters	Employee	Area	Percent
DVC	Fall 2015	1 st time	Asghary, Zahra	Mathematics	100.0%
DVC	Fall 2015	1 st time	Bernacchi, Tony	Communication Studies	75.00%
DVC	Fall 2015	2 nd time	Brandt, Teresa	English	75.00%
DVC	Fall 2015	1 st time	Dhakai, Binod	Physics	106.66%
DVC	Fall 2015	1 st time	Gardini, Ashley	Art/Art History	80.00%
DVC	Fall 2015	1 st time	Gochoco-Tsuyuki, Caroline	Chemistry	73.34%
DVC	Fall 2015	1 st time	Grabiner, Mark	Biological Sciences	106.67%
DVC	Fall 2015	2 nd time	Griffin, Nicole	English	70.00%
DVC	Fall 2015	1 st time	Gummere, Mark	Mass Communication	88.33%
CCC	Fall 2015	1 st time	Holt, Bonnie	Art	80.00%
CCC	Fall 2015	1 st time	Lee, Minyoung	Mathematics	86.67%
DVC	Fall 2015	1 st time	Leigh, Jeol	Physics	103.33%
DVC	Fall 2015	1 st time	Lerro, Bruce	Psychology	80.00%
DVC	Fall 2015	2 nd time	McCarter, Sarah	Mathematics	100.00%
CCC	Fall 2015	1 st time	O'Loughlin, Tanya	Nursing Science/Clinical Practice	67.50%
DVC	Fall 2015	1 st time	Phalen, Darren	Communication Studies	80.00%
DVC	Fall 2015	2 nd time	Quinn, Michael	Geography	95.00%
CCC	Fall 2015	1 st time	Scott, Arthur	History	100.00%
DVC	Fall 2015	1 st time	Smiley-Ratchford, Lisa	Sociology	80.00%
LMC	Fall 2015	1 st time	Trager, Nicole	**non-instructional MESA/SSTEM Director	100.00%

DVC	Fall 2015	1 st time	Vasudeva, Mary	English	83.34%
DVC	Fall 2015	1 st time	Wenstrom, Erika	English	100.00%
CCC/DVC	Fall 2015	2 nd time	Wu, Christopher	Mathematics	73.33%
CCC	Fall 2015	1 st	DeGennaro, Evan	English as a Second Language	83.34%
CCC	Fall 2015	2 nd	DeSmidt, Heather	English as a Second Language	83.34%
CCC	Fall 2015	2 nd	Skarin, Renae	English as a Second Language	78.34%
CCC	Fall 2015	2 nd	Winter, Laila	English as a Second Language	86.67%
LMC	Fall 2015	2nd time	Adina, Nila	Counseling	100.0%
DVC	Fall 2015	1 st time	Allen-Kirkhouse, Dee	English	75.00%
LMC	Fall 2015	1 st time	Beliew (Satterlee), Lauren	Counseling	100.0%
DVC	Fall 2015	1 st time	Benetatos, Denise	Sociology	80.00%
DVC	Fall 2015	1 st time	Blackburn, Daniella	Computer Science	70.00%
LMC	Fall 2015	1 st time	Esty, Juana	Counseling	100.0%
DVC	Fall 2015	1 st time	Fuller-Innes, Abbey	Astronomy	70.00%
DVC	Fall 2015	1 st time	Gamal, Arif	Anatomy	117.02%
DVC	Fall 2015	1 st time	Johnson, Samuel	Computer Science	70.00%
DVC	Fall 2015	1 st time	Kim, Thomas	Mathematics	79.92%
DVC	Fall 2015	1 st time	Lopez, Daniel	Communication Studies	80.00%
DVC	Fall 2015	1 st time	Phalen, Caitlin	Communication Studies	80.00%
DVC	Fall 2015	2nd time	Reed, Megan	ESL	100.0%
DVC	Fall 2015	2nd time	Rogala, Lori	English	90.00%
CCC	Fall 2015	1 st time	Story, Meredith	History	80.00%
DVC	Fall 2015	1 st time	Strait, Michael	Computer Science	90.00%
DVC	Fall 2015	1 st time	Tieber-Nelson, Lisa	Biological Sciences	70.00%
DVC	Fall 2015	2nd time	Van Fleet, Jacob	Humanities/Philosophy	80.00%
LMC	Fall 2015	1 st time	Watkins, Faith	Counseling	96.00%

Following a motion by Mayfield, seconded by Michels, MSC, with one abstention, to approve the variance requests listed above.

JoAnn Hobbs, English Dept. Chair at LMC would like to request a waiver for 4th-year full-timer, Morgan Lynn, so that she can help with evaluations this semester. She will be evaluating Minuta (Emma) Botea and Helen Chaffins, both adjunct faculty.

Following a motion by Mayfield, seconded by Michels MSU, to approve the request for Morgan Lynn to assist with adjunct faculty evaluations for the fall 2015 semester. After discussion, Executive Board members amended the vote with a motion by Michels, and seconded by Dildine, MSU, to clarify that UF VP Milton Clarke would confirm with the part-time faculty to be evaluated that they concur with the variance (as per regular UF procedures), and to make the variance approval conditional upon lack of any objections.

Toni Fannin, English Dept. Chair at DVC requests that they not be required to evaluate Susan Browne, English Dept. Faculty member this year, and that instead they evaluate her when she returns to part-time teaching after her retirement.

Following a motion by Keating, seconded by Morales, MSU, to approve DVC's request for a deferment of DVC English Dept. faculty member, Susan Browne's evaluation.

Robert Burns, Computer Science Dept. Chair formally requests a variance for Caterina Pentcheva, in her 4th year as probationary faculty to evaluate adjunct faculty members Sam Johnson and Lakshmi Amarachinta.

Following a motion by Mayfield seconded by Dildine, MSC, with one abstention to approve pending VP Crouse checking in with faculty to be evaluated to make sure that there are no objections.

Mary Mazzocco, Journalism Department Chair, DVC, requests a variance in the evaluation of Skye Dent so that she need not be evaluated at both SRC and DVC on different timetables. A lengthy discussion followed. The Board agreed that the UF variance policy published on the website must be clarified to indicate that variance requests must come from faculty in the department that would be affected by the variance. In this case, Dent's SRC department must request the variance, since it is their right to evaluate on their own timeline that would be affected. The Board agreed to table the variance request so that VP Crouse can contact the SRC department and ask what they would prefer.

Daniel Abbott, Department Chair, Program Director, Architecture, requests a variance for a deferment of DVC adjunct faculty member, Erwin Parcos evaluation from the spring 2015 semester until the fall 2015 semester.

Following a motion by Mayfield, seconded by Michels, MSC, with 2 abstentions, to approve DVC's request for a deferment of adjunct faculty member, Erwin Parcos' evaluation be moved from the spring 2015 semester to the fall 2015 semester.

5. ELECTION PROCESS SURVEY/DISCUSSION–

The Board discussed creating a survey to begin work on reviewing UF election protocol. At the next Bay Faculty Association meeting, Wapner will ask the other independent unions how they handle their election processes. Mayfield stated he would assist with information gathering from other faculty unions as well.

6. EXECUTIVE SESSION–

Executive Board members discussed: Grievance: Level 2 to Level 3 Policy; Negotiations Update including: Compensation Committee, Science Labs, Dept. Chairs/Program, Leads, Coaches, Part-time Office Hours/Equity Hour; Benefits – co-pays, Wellness, PT Annualized, retiree buy-out, and the Compressed Calendar.

7. OTHER BUSINESS–none

8. UPCOMING MEETINGS–

A. 9/01/2015 DGC

B. 9/03/2015 Next Executive Board meeting at DVC, BFL Conference Center

The meeting was adjourned at 4:49 pm.

Submitted by: Terri Adame