The meeting was called to order at 2:21 P.M.

PRESENT: Glenn Appell, Milton Clarke, Valerie Colber, Marina Crouse, Deborah Dahl-Shanks, Rachel Dwiggins-Beeler, Doug Dildine, Beth Goehring, Bruce Koller, Lisa Orta, Jason Mayfield, Jeff Michels, Luis Morales, Ursula Velonis, Donna Wapner, Michael Zilber, and Terri Adame.

ABSENT: Vern Cromartie, Katrina Keating (on temporary leave), Jason Mayfield, and Aminta Mickles.

GUESTS: Tue Rust, Math Chair, LMC, and Elijah Pipersburg, UF Student Intern.

1. PUBLIC COMMENT –
   None

2. EXECUTIVE BOARD MINUTES –

   Following a motion by Crouse, seconded by Michels, MSU to approve the minutes from the October 2, 2014 Executive Board meeting.

3. ANNOUNCEMENTS–

   - Appell introduced recently hired UF Student Intern, Elijah Pipersurg. Elijah will be performing political action work for the United Faculty such as registering students to vote, distributing campaign materials and assisting in the UF office.

   - Appell welcomed UF Benefits Coordinator, Deborah Dahl-Shanks back to the Executive Board meetings after her lengthy absence while vacationing in Washington

   - The Executive Board welcomed Tue Rust, Math Chair at LMC, as new Executive Board appointee as follows:

     Following a motion by Zilber, seconded by Michels, MSU, to appoint Tue Rust to the UF Executive Board to fill out the rest of the term as a Full-time representative from LMC.

   - VP reports: VPs reported on UF activities on each campus. VP of LMC, Zilber reported LMC is asking faculty to take Personal Necessity Leave if they need to miss college assemblies. The UF will follow up because this seems in violation of contract. DVC's Part-Time Faculty Advocate, Dildine attended the BFA meeting. It was discussed that Part time faculty that has a class cancelled within 1 week prior to the start of the class should be compensated for that week according to Ed Code. The Part-time Committee met today before the UF meeting and will continue to meet and confer before each Executive Board meeting for 45 minutes. DVC's VP, Wapner stated the she lead an evaluation training at the San Ramon campus, and at the recent Box 2A committee meeting they approved 2 more faculty hires. Wapner feels more transparency is needed regarding the issue of faculty hire numbers. Wapner stated an Executive Board member should attend the EEOAC committee meeting every Monday at 2:30. Appell offered to attend those meetings. It was also stated that the DVC Dental Hygiene program is converting from 3 individual programs to one program and the department bylaws will need to be re-worded and submitted to the UF. Wapner stated the United Faculty will get involved with creating and distributing a Department Bylaw

instruction manual. CCC's VP, Michels, received a report from Student Intern, Luanna Waters, stating she registered nearly 200 students to vote and has been recruiting for more UF Student Interns. Michels went on to say the Food Drive is underway and the students are helping.

- Executive Board members, Dildine and Clarke, attended Tom Torlakson's 18th annual BBQ on October 4, 2014 at the Plumbers and Steamfitters Local 159 office in downtown Martinez.

- Dahl-Shanks has been busy coordinating and conducting workshops for Part time faculty and attending meetings statewide. A STRS retirement all-faculty meeting will be held at DVC on Friday October 17, 2014 from 10 -2 pm in the BFL conference room. A Part-time faculty meeting will be held at DVC on Saturday October 18, 2014 from 9:30-2:00 pm in the BFL Conference room. Helen Benjamin, CCCCD Chancellor, will be the keynote speaker.

- Appell attended the October 8th Governing Board meeting, and noted heated discussion among CCCCD Governing Board members regarding the Brentwood Campus.

4. VARIANCE REQUESTS–

Executive Board members approved variance requests from the Psychology Department at DVC for Bill Oye and Carmen McNeil to serve on the evaluation screening committee for the Fall 2015 semester.

Following a motion by Crouse, seconded by Goehring, MSC, with one abstention, to allow Bill Oye and Carmen McNeil to serve on the evaluation screening committee for the Fall 2015 semester.

Executive Board members approved DVC's request for a deferment of 2 Music Professors, Bruce Cook and Monte Bairos until the spring of 2015.

Following a motion by Wapner, seconded by Michels, to defer Bruce Cook's and Monte Bairos' evaluations to the spring 2015 semester.

A variance request was submitted regarding a recent faculty member that was teaching and then evaluated at SRVC. He then taught classes at DVC and was up for another evaluation. The Dean of the department requested a variance that he shouldn't perform the evaluation at DVC in 2014 and that the 2013 SRVC evaluation should suffice. The Executive Board voted not to approve this variance until further information is received.

5. DROP BOX PLAN FOR UF–

Appell presented a recommendation to utilize a new software program called Dropbox, after a lengthy discussion, Colber mentioned that Google has the same type of program for free. She will research Google's program and present more information soon.

6. EXECUTIVE SESSION–

Executive Board members discussed the academic calendar, negotiations plans and timelines, the UF survey, evaluation issues, personnel issues, UF elections schedule, leadership transitions, and the load task force plan.

7. LOCAL POLITICS–

Executive Board members voted online to give $500 each to the Tim Farley campaign for CCCCD Governing Board Trustee and to Tim Sbranti for his run in the California State Assembly, 16th District.

Following a motion by Mayfield, seconded by Wapner, MSU to give $500 each to Tim Farley for his campaign run as CCCCD Governing Board Trustee, and to Tim Sbranti for his campaign to run for CA State Assembly for the 16th District.

8. OTHER BUSINESS–none

9. UPCOMING MEETINGS–

    A. 10/23/2014   CCCI Conference
    B. 10/27/2014   BFA meeting
    C. 11/06/2014   Next Executive Board meeting at DVC, LC-101

The meeting was adjourned at 5:03 pm.

Submitted by: Terri Adame