

EXECUTIVE BOARD MINUTES

August 28, 2014

DVC, BFL Conference room

The meeting was called to order at 2:29 P.M.

PRESENT: Glenn Appell, Milton Clarke, Valerie Colber, Vern Cromartie, Marina Crouse, Doug Dildine, Beth Goehring, Bruce Koller, Lisa Orta. Jason Mayfield, Jeff Michels, Aminta Mickles, Luis Morales, Ursula Velonis, Donna Wapner, Michael Zilber, and Terri Adame.

ABSENT: Deborah Dahl-Shanks, Rachel Dwiggins-Beeler, and Katrina Keating.

1. **PUBLIC COMMENT –**

None

2. **EXECUTIVE BOARD MINUTES –**

Following a motion by Mayfield, seconded by Michels, MSU, to approve the minutes from the May 1, 2014 Executive Board meeting.

3. **ANNOUNCEMENTS–**

- **VP reports:** VPs reported on UF activities on each campus. CCC's VP, Michels, stated there will be 2 evaluation trainings next week and the Box 2A process will begin next week as well. DVC's Part-Time Faculty Advocate, Dildine, reported the Employment Development Department, (EDD), has been denying unemployment claims to a large number of community college part-time faculty statewide. FACCC and adjunct reps from community colleges have been helping those affected with support and advocacy in the appeals process. LMC's VP, Zilber stated administration at LMC will be hiring more full time faculty. FTES goals are being met and the Box 2A process will begin soon. DVC's VP, Wapner stated that evaluation trainings have been scheduled next month.
- Appell presented a report on FTES. District wide, the numbers are up a little, but productivity ratios are down.
- Executive Board member Bob Abele stepped down. There are Executive Board member openings at LMC and DVC.
- Appell reported the Senate passed an audit policy at DVC that would allow people to attend classes that they can no longer enroll in because of repeatability issues. DVC Admissions and Records apparently did not follow through with implementation, so the policy is not yet in force.
- The CCCI Conference will be held in Manhattan Beach on October 23-25. There will be 9 Executive Board members attending.
- Appell invited Executive Board members to attend the BFA (Bay Faculty Association) meetings that are held at Francesco's Restaurant in Oakland on the last Monday evening of the month starting September 29, 2014. Wapner agreed that she would replace Keating this year as a regular UF rep to BFA. Appell and Michels will continue to attend as well.

- Michels stated September is “Hunger Action Month” at the Food Bank of Contra Costa and Solano Counties, and the UF is participating by Hosting a Food Drive Challenge. There will be a link on the UF website www.uf4cd.org if anyone would like to donate money. Call the UF Office at 925-680-1771 for details on how to receive a food barrel for your department area.
- Michels announced Contra Costa County’s 16th annual Labor to Labor dinner will be on Friday September 19, 2014. If Executive Board members would like to attend, call the UF office.
- Michels requested the UF purchase a laptop computer for UF Budget Analyst, Mike Anker for use at meetings.

Following a motion by Mayfield, seconded by Colber, MSC, with one abstention to approve \$1200 for the purchase of a laptop computer for Michael Anker’s use.

4. VARIANCE REQUESTS–

Executive Board members discussed the numerous variance requests and voted to approve them as follows:

Following a motion by Michels, seconded by Dildine, MSC, with one no vote, to approve all variance requests submitted for the fall 2014 semester.

5. QUARTERLY FINANCIAL REPORT–

Treasurer Mayfield presented the 3rd quarter UF Financial statement to Executive Board members for their review and approval. After a lengthy discussion Executive Board members voted to approve it as follows:

Following a motion by Crouse, seconded by Wapner, MSU, to approve the UF 3rd quarter financial statement.

6. CHANGES TO EXECUTIVE BOARD MEETING SCHEDULE–

Adame passed out the revised fall 2014 schedule and Executive Board members voted to approve it as follows:

Following a motion by Dildine, seconded by Crouse, MSU, to approve the revised Executive Board fall 2014 schedule.

Dates	Time	Location	Room
08/28/14	2:15-5:00	DVC	BFL
09/18/14	3:00 pm	Jeff’s Home/ Orinda	Orinda
10/02/14	2:15-5:00	DVC	LC-101
10/16/14	2:15-5:00	DVC	Diablo Room
11/06/14	2:15-5:00	DVC	LC-101
11/20/14	2:15-5:00	DVC	LC-101
12/04/14	2:15-5:00	DVC	LC-101

7. EXECUTIVE SESSION–

Executive Board members discussed negotiations 2014, the compensation committee report, a report from the UF forensic accountant, and personnel issues.

8. LOCAL AND STATEWIDE ADVOCACY EFFORTS–

The United Faculty and the Faculty Association for California Community Colleges will be hosting a house party, fundraiser for CA Assembly Candidates, Elizabeth Echols and Tim Sbranti on Thursday September 18, 2014 starting at 6pm at Michels' home in Orinda. Call the UF office for more details or to RSVP at 925-680-1771.

9. PLANNING FOR 2014-15–

Michels presented the Political Action Fund Proposed Budget for 2014-15. A lengthy discussion ensued regarding how the funds should be allocated.

Political lobbyist, David Balla-Hawkins, will teach a class for the UF Student Interns within the next few months. Mickles will continue to work with the VP's at each campus and student interns to prepare them to "get out the vote", with a voter registration campaign, and to attend the March in March event at the state capitol next year.

Michels reported there are two Governing Board seats open and elections are coming up in November. He stated that he will invite each candidate to address the Executive Board and help them publish a paragraph in Table Talk to get their message out.

10. OTHER BUSINESS–none

11. UPCOMING MEETINGS–

- A. 09/02/2014 DGC
- B. 09/04/2014 CRC meeting
- C. 09/10/2014 Governing Board meeting
- D. 09/18/2014 Next Executive Board meeting at Jeff's home in Orinda

The meeting was adjourned at 4:59 pm.

Submitted by: Terri Adame