

## **EXECUTIVE BOARD MINUTES**

**January 30, 2014  
DVC Room L-151**

The meeting was called to order at 2:21 P.M.

**PRESENT:** Glenn Appell, Bob Abele, Milton Clarke, Vern Cromartie, Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Rachel Dwiggin-Beeler, Beth Goehring, Katrina Keating, Jason Mayfield, Jeff Michels, Aminta Mickles, Lisa Orta, Luis Morales, Ursula Velonis, Donna Wapner, Michael Zilber, and Terri Adame.

**ABSENT:** Bruce Koller.

**GUESTS:** Ruth Miller, Michele Krup, Isabel Izquierdo, Valerie Colber, Andy Kivel, and Luanna Waters.

### 1. PUBLIC COMMENT –

Professor Izquierdo addressed Executive Board members with concerns regarding the need to clarify the evaluation time-line for part-time faculty after a break in service. She also spoke about UF dues on overload assignments as being unfair. And she noted an inequity in that tenured faculty are evaluated regularly by at least two evaluators while part-time faculty need only one evaluator. Professor Miller raised the issue of department chairs being asked to coordinate summer SLO assessments and other non-compensated work related to supervising part-time faculty. Professor Krup asked about revitalizing the full-time faculty listserv, and also noted that the paperwork demands related to accreditation can be excessive and should be better compensated.

### 2. EXECUTIVE BOARD MINUTES –

Following a motion by Mayfield, seconded by Michels, MSC, with one abstention to approve the minutes from the December 5, 2013 Executive Board meeting.

### 3. ANNOUNCEMENTS–

- Dahl-Shanks announced Professor Dildine received the FACCC statewide Part-Time Faculty Member of the Year award. Executive Board members congratulated him on his achievement.
- Items for discussion at the next Executive Board meeting: Units for sabbaticals.
- VP reports: CCC's VP, Michels, stated that construction on the campus is in full swing. DVC's Part-time Faculty Advocate, Dildine stated that acquiring parking tags are still a problem, and he directed all part time faculty to the UF website to read the revised part-time faculty handbook. LMC's VP Zilber stated they had a faculty evaluation training on Tuesday January 28, 2014 and that a long time faculty member is retiring. UF President, Glenn Appell reported there were more retirements announced at DVC. Long-time Executive Board member, Steve Padover is retiring after serving for 15 years.

- Appell reported the Governing Board will seek to place a 450 million dollar bond measure for construction improvements on the June ballot. Appell will serve as a member of the bond committee, and he stated the District will send a representative to address the Executive Board about details related to the bond and the campaign.
- Michels stated that Bay 10 faculty salaries and benefits comparisons were reviewed at the recent Compensation Committee meeting. The Committee is working on a report for the District Governing Board.
- The FACCC membership vote will soon be underway. Forums for discussion are scheduled at CCC on Monday February 3, from 1-2 pm in LA-112; LMC on Tuesday, February 4, from 4-5 pm in room L-109; DVC on Wednesday, Feb. 5 from 2-3 pm in room L-151; and at SRC on Tuesday February 11, from 3-4 pm, in room W-204.
- Variance requests were tabled until the next Executive Board meeting except for three: The LMC Career and Technical Education Department would like to request a variance for EMS Coordinator, Gretchen Medel to serve on the interview panel for the new full-time faculty hire.

Following a motion by Michels, seconded by Mayfield, MSC, with one abstention, to approve LMC, EMS lab coordinator, Gretchen Medel to serve on the interview committee as a non-voting member for the new full-time faculty hire in the LMC Career and Technical Education Department.

The DVC Interim Vice President of Instruction, Rachel Westlake, requested variances for full-time faculty members Teri Fournier and Dorrie Mazzone to have their evaluations in the spring 2014 (Fournier) and fall 2014 (Mazzone) semester rather than the fall 2013 semester.

Following a motion by Dahl-Shanks, seconded by Dwiggin-Beeler, MSU, to approve DVC's request to defer full-time faculty members, Teri Fournier and Dorrie Mazzone's evaluations from the fall 2013 semester until the spring/fall 2014 semester.

- Mickles introduced newly hired UF student intern, Luanna Waters. Waters also works for the United Faculty as a student worker on mail projects. Executive Board members welcomed her.
- The annual March in March event has not yet been confirmed by the ASCCC, however, the United Faculty voted to provide buses to students should they want to attend if it is held at the state capitol once again, provided that student governments at each of our campuses pre-register students so they know they will need and make use of buses.

Following a motion by Michels, seconded by Mayfield, with one no vote to pay for bus transportation from all three colleges, up to one bus per campus, to the March in March event at the CA state capitol based on student government's projections of attendees.

#### 4. ACADEMIC CALENDAR TASK FORCE–

The UF has scheduled a work-group meeting on Friday, Feb. 7, from 1-4pm, with representatives from UF, Local 1 and management to discuss both short-range and long-range options for improvement of the academic calendar.

5. PEER EVALUATION: Breaks in service–

Executive Board members discussed peer-evaluations issue and the need to clarify the time-line when part-time faculty have a break in service. The UF will raise this issue in negotiations.

6. EXECUTIVE SESSION–

Executive Board members discussed negotiations and STRS reporting.

7. ADDITIONAL E-BOARD TOPICS FOR DISCUSSION–tabled

8. FLEX REPORT:

Lisa Orta and Andy Kivel addressed the Executive Board regarding flex reporting past, present and future. They raised issues about inconsistencies between college and noted that a new on-line flex reporting system is mostly ready to be used. All three colleges are currently out of compliance with the contract, so the UF will raise this issue in negotiations.

9. OTHER BUSINESS–

10. UPCOMING MEETINGS–

- A. 02/06/2014 CRC meeting
- B. 02/07/2014 Academic calendar meeting
- C. 02/13/2014 Next Executive Board meeting at DVC, room LC-109

The meeting was adjourned at 4:55 pm.

Submitted by: Terri Adame