

**EXECUTIVE BOARD MINUTES
SEPTEMBER 12, 2013
DVC, RM. L-151**

The meeting was called to order at 2:24 P.M.

PRESENT: Glenn Appell, Rachel Dwiggin-Beeleer, Milton Clarke, Marina Crouse, Doug Dildine, Bruce Koller, Suzanne Huey, Jason Mayfield, Jeff Michels, Luis Morales, Lisa Orta, Ursula Velonis, Donna Wapner, Michael Zilber, and Terri Adame.

ABSENT: Deborah Dahl-Shanks, Katrina Keating, Aminta Mickles and Vern Cromartie.

1. PUBLIC COMMENT –
None

2. EXECUTIVE BOARD MINUTES–

Following a motion by Mayfield, seconded by Dildine, MSC, with 4 abstentions and one correction, to approve the minutes from the August 29, 2013 Executive Board meeting.

3. CONTRACT VARIANCE REQUESTS–

Following a motion by Mayfield, seconded by Zilber, MSC, with one abstention to approve the contract variances for the fall 2013 semester as listed below.

The following request has been received to allow an adjunct faculty member to exceed a 67% load.

Campus	Semester	# of times within last six semesters	Employee	Area	Percent
CCC	Fall 2013	2 nd	Ruby, Shelley	ESL	86.67%
DVC	Fall 2013	1 st	Grant, Steve	ESL	71.67%
LMC	Fall 2013	1 st	King, Laura	English	71.56%
LMC/DVC	Fall 2013	1 st	Lantzy Henry	Math	86.67%
LMC	Fall 2013	1 st	Lavender, Seth	Math	105.00%
LMC/DVC	Fall 2013	2 nd	Noel, James	English	145.00%
LMC	Fall 2013	1 st	Gordovez, Rosario	Nursing	71.08%
LMC	Fall 2013	1 st	Hess, Troy	EMS	70.11%
LMC	Fall 2013	1 st	White-Norman, Mary	English	80.93%
LMC	Fall 2013	3 rd *	Kargbo, Mayra	Nursing (RN)	89.63%
LMC	Fall 2013	1 st	Stewart, Janhavi	Vocational Nursing	107.41%
LMC	Fall 2013	1 st	Macy, Lydia	Counseling	76.11%

4. ANNOUNCEMENTS–

- Appell wanted suggestions on agenda items for the next Executive Board meeting.
- VP reports: CCC's, VP, Michels stated an MOU was signed so that Dildine can perform Chair duties as assigned. DVC's, VP, Wapner reported the evaluation trainings are going well. Michels requested that Wapner film the evaluation trainings sessions for the UF online training program. LMC's VP, Zilber reported the evaluation workshops were really well attended. A contract variance issue was discussed by the UF and LMC Staff.
- Michels stated factors are good for requesting more full-time faculty hires.
- Appell reported information from the recent CRC meeting. Retirees will have a district email address. Overload variances and office hours were discussed.
- There will be 7 Executive Board members attending the CCCI conference in October, if anyone else is interested, call the UF office.
- Michels reported that STRS has contacted District personnel regarding Part-time faculty contributions and reporting requirements.
- Appell requested the UF give Assemblywoman Nancy Skinner \$1,000 from the UF Political Action Fund for her campaign run for the California State Senate in 2016.

Following a motion by Mayfield, seconded by Dildine, MSC, with 3 abstentions, to give \$1000 to Nancy Skinner's campaign run for the California State Senate in 2016.

5. REVIEW OF EXECUTIVE BOARD ROLES AND RESPONSIBILITIES–

Appell reviewed the UF Constitution with Executive Board members. He discussed the idea of setting up committees for special projects.

6. EXECUTIVE SESSION–

Executive Board members discussed a FACCC membership drive, a variance follow-up, AAUP, and the academic calendar.

7. DISCUSSION OF PLANS FOR THE YEAR–

Executive Board members discussed lecture/lab loads, equity issues, ideas for Tabletalk, SLO's and accreditation, Student internships, the bond campaign, program leads, department chair stipends, district investigations, intellectual property rights and the distance education policy.

8. OTHER BUSINESS–None

9. UPCOMING MEETINGS–

- A. 09/26/2013 Next Executive Board meeting at DVC, room L-151

The meeting was adjourned at 5:04 pm.

Submitted by: Terri Adame