

**EXECUTIVE BOARD MINUTES**  
**MAY 16, 2013**  
**DVC, RM. L-151**

The meeting was called to order at 2:25 P.M.

PRESENT: Glenn Appell, Milton Clarke, Vern Cromartie, Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Rachel Dwiggin-Beeler, Katrina Keating, Bruce Koller, Jason Mayfield, Jeff Michels, Aminta Mickles, Luis Morales, Lisa Orta, Ursula Velonis, Donna Wapner, and Terri Adame.

ABSENT: Michael Zilber

GUEST: Michael Anker

1. PUBLIC COMMENT –

Luis Morales announced the LMC Counseling Department wants to thank President Appell, Vice President Zilber, Executive Director, Jeffrey Michels, Professor Milton Clarke, and the entire Executive Board for their assistance in a matter involving the LMC Counseling Department and LMC Management.

2. EXECUTIVE BOARD MINUTES–

Following a motion by Mayfield, seconded by Keating, MSC, with one abstention to approve the minutes from the May 2, 2013 Executive Board meeting.

3. CONTRACT VARIANCE REQUESTS–

Following a motion by Michels, seconded by Dwiggin-Beeler, MSU, to approve the contract variances for the fall 2013 semester as listed below.

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The following requests have been received to allow an adjunct faculty member to exceed a 67% load.

Campus	Semester	# of times within last six semesters	Employee	Area	Percent
DVC	Fall 2013	1 <sup>st</sup>	Davis, Cheryl	Nutrition	80.00%
	Fall 2013	1 <sup>st</sup>	Hasner, Robert	Math	100.0%
	Fall 2013	1 <sup>st</sup>	Lantzy, Henry	Math	86.67%
	Fall 2013	1 <sup>st</sup>	Tse, Yee Man	Math	100.0%

4. EXECUTIVE BOARD SCHEDULE–

Following a motion by Michels, seconded by Crouse, MSU, to approve the Fall 2013 Executive Board meeting schedule as listed below.

<b>Dates</b>	<b>Time</b>	<b>Location</b>	<b>Room</b>
<b>08/29/13</b>	<b>2:15-5:00</b>	<b>DVC</b>	<b>L-151</b>
<b>09/12/13</b>	<b>2:15-5:00</b>	<b>DVC</b>	<b>L-151</b>
<b>09/26/13</b>	<b>2:15-5:00</b>	<b>DVC</b>	<b>L-151</b>
<b>10/10/13</b>	<b>2:15-5:00</b>	<b>DVC</b>	<b>L-151</b>
<b>10/24/13</b>	<b>2:15-5:00</b>	<b>DVC</b>	<b>L-151</b>
<b>11/07/13</b>	<b>2:15-5:00</b>	<b>DVC</b>	<b>L-151</b>
<b>11/21/13</b>	<b>2:15-5:00</b>	<b>DVC</b>	<b>L-151</b>
<b>12/05/13</b>	<b>2:15-5:00</b>	<b>DVC</b>	<b>L-151</b>

5. ANNOUNCEMENTS–

- Appell reported a number of retirees showed up at the recent TA forums to request more information about healthcare changes. Appell suggested that the UF work to improve communications with retirees, perhaps with Dahl-Shanks expanding her role to cover both benefits and retirement issues and upgrading the UF website to include a retirement page.
- Appell attended the recent FACCC Governing Board meeting and reported some good news from the state regarding the budget and more support for the state’s community colleges.
- The DVC Faculty Senate passed an audit policy allowing students to audit classes by permission of the instructor. LMC is currently working on their campus audit policy, as is CCC. The audit fee is \$15.00 per unit.

6. MAY REVISE–

The Board discussed the May Revise and agreed that while increases in revenue projections were certainly a positive sign, the UF should continue lobbying for COLA and for the restoration of categorical program funding.

7. EXECUTIVE SESSION–

Executive Board members discussed a grievance update and email status.

8. INTERN ISSUES FURTHER DISCUSSION TOPICS–

The United Faculty will offer six semester-long internships in political organizing and advocacy, two at each main campus of CCCCD. Each pair of students will be mentored and overseen by a local faculty member (and may be enrolled in a 1-unit independent study). Each will also participate in district-wide activities, as well as advocacy at the local and state levels. Interns and

faculty advisors will be compensated using PAC dollars, and interns will also receive a Certificate of Completion at the end of the program.

Appell stated the UF will start an internship program in earnest at each campus. He asked for volunteers to form a task force committee. Cromartie, Michels, Dwiggins-Beeler, and Mickles volunteered. A lengthy discussion ensued to come up with a plan for the Fall 2013 semester.

The Board agreed to hold a leadership training on August 22, 2013.

Appell reported he and Jonathan Lightman will speak at All College Day to promote FACCC membership.

Appell stated the part-time handbook is being revised and should be available to distribute to part-time faculty in the fall 2013 semester.

9. OTHER BUSINESS—

Appell announced the last UF meeting scheduled for May 23, 2013 is cancelled.

10. UPCOMING MEETINGS—

A. 08/29/2013 Next Executive Board meeting at DVC, room L-151

The meeting was adjourned at 5:01 pm.

Submitted by: Terri Adame