

**EXECUTIVE BOARD MINUTES
FEBRUARY 14, 2013
DVC, BFL CONFERENCE ROOM**

The meeting was called to order at 2:31 P.M.

PRESENT: Glenn Appell, Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Katrina Keating, Bruce Koller, Stuart Lichter, Jason Mayfield, Jeff Michels, Aminta Mickles, Lisa Orta, Ursula Velonis, Donna Wapner, and Terri Adame.

ABSENT: Vern Cromartie, Rachel Dwiggins- Beeler, Luis Morales, Rudy Zeller, and Michael Zilber.

GUESTS: Michael Anker

1. PUBLIC COMMENT –none

2. ANNOUNCEMENTS–

- Michels reported that negotiations between the District and the United Faculty will start within the next few weeks.
- Appell stated that he would like to have the first of many UF leadership training workshops on March 7, 2013 at 2:30.
- Appell reported he spoke with District Human Resources regarding faculty time off for the upcoming FACCC Advocacy conference and the March in March event next month. There was an agreement for attendees to take Flex-Time for Sunday March 3, and Educational leave for March 4, 201.
- Michels stated that in the past, the United Faculty has paid for buses at each college to transport students to the March in March event. Appell reported the UF will do the same this year but only if the student governments at each college assure the UF they will work to fill them to capacity. Members voted as follows:

Following a motion by Michels, seconded by Mayfield, MSC, with one abstention, to hire buses at each college to transport students to the March in March event at the State Capitol on March 4, 2013 pending student sign ups.

- Mickles reported there will be 4 student interns attending the FACCC Conference and the March in March event along with Executive Board members. Wapner and Zilber will be recruiting student interns at their prospective campuses as well.
- Appell wants Executive Board members to carpool to the FACCC Conference. Members will discuss who is driving and where to meet at the next E-Bd meeting.
- Appell along with Executive Board members welcomed Ursula Velonis. Ursula is the Executive Board's newest member representing P-T Faculty from LMC and filling exiting member Luis Morales' vacated post.

Following a motion by Michels, seconded by Mayfield, MSU, to appoint Ursula Velonis to the Executive Board as the Los Medanos College Part-time representative until the next regularly scheduled election, at which point Ursula would be elected if no others apply for the position.

- FACCC requested a political action contribution from the United Faculty for Das Williams for Assembly 2014. He is one of the guest speakers at the annual breakfast at the FACCC conference. Members voted as follows:

Following a motion by Mayfield, seconded by Lichter, MSU, to give Das Williams for Assembly 2014, a \$2,000.00 contribution from the United Faculty Political Action Fund for the FACCC conference breakfast on March 4, 2013 and the remainder of the funds will be used for his campaign.

- VP reports: CCC's VP Michels announced that CCC has made up their own scantron forms different from LMC's and DVC's. CCC staff traveled to the District office to use the scantron machine that used to be located at CCC.

The UF's Part-Time Faculty Advocate, Dildine stated that department By-Laws should be available to view by part-time faculty. A project will be started soon to update the department Bylaw manual and to make sure that bylaws for all depts are accessible to all

3. EXECUTIVE BOARD MINUTES–

Following a motion by Mayfield, seconded by Orta, MSC, with one abstention and 3 corrections to approve the minutes from the January 31, 2013 Executive Board meeting.

4. CONTRACT VARIANCE REQUESTS–

Sandi Schmidt Senior Administrative Assistant, Office of Instruction at Los Medanos College wrote:

We need to have permission for Nick Garcia and Mike Grillo to evaluate PT faculty. They are both in their final semester of probation, have both evaluated before, and they will be evaluating long term PT faculty.

Following a motion by Dildine, seconded by Mayfield, MSU with one abstention, to approve LMC's request to allow Nick Garcia and Mike Grillo to evaluate part-time faculty.

Judy Myers, English Department Chair wrote: The English Department would like to request a deferment for Zaid Shlah's scheduled evaluation for this SP 13 semester for personal reasons. They will reschedule for the subsequent semester. Zaid is an instructor in good standing in the department.

Following a motion by Michels, seconded by Dahl-Shanks MSC with one abstention, to approve DVC's request to defer Zaid Shlah's scheduled evaluation to Fall of 2013.

5. ROLL OF THE EXECUTIVE BOARD IN DECISION MAKING–

Executive Board members discussed decision making procedures, ideas, policies and negotiations topics. A lengthy discussion ensued.

6. EXECUTIVE SESSION –

Executive members discussed compensation, evaluations, benefits, on-line office hours, extended family leave, load and lecture lab issues, distance education policies, parity and article 25, program leads and intellectual property rights. Michels will design a survey for faculty members on what issues and topics are important to them. A separate survey on part time faculty issues will also be designed

7. ISSUES AND IDEAS FOR 2013–

Executive Board members discussed the accreditation issues going on at San Francisco City College. Michels requested that the United Faculty send out a statement of support.

8. OTHER BUSINESS–none

9. UPCOMING MEETINGS–

- A. 02/07/2013 Evaluation training at DVC in room L-151, 4pm
- B. 02/14/2013 Next Executive Board meeting at DVC, room BFL

The meeting was adjourned at 5:01 pm.

Submitted by: Terri Adame