

**EXECUTIVE BOARD MINUTES
NOVEMBER 8, 2012
DVC ROOM, L-151**

The meeting was called to order at 2:20 P.M.

PRESENT: Glenn Appell, Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Katrina Keating, Bruce Koller, Stuart Lichter, Jason Mayfield, Jeff Michels, Lisa Orta, Michael Zilber, and Terri Adame.

ABSENT: Milton Clarke, Vern Cromartie, Rachel Dwiggin-Beeler, Aminta Mickles, Luis Morales, Donna Wapner and Rudy Zeller.

GUEST: Michael Anker

1. PUBLIC COMMENT –none

2. ANNOUNCEMENTS–

- Proposition 30 passed. Measure A apparently did not pass. Proposition 32 was defeated at the polls. Governing Board election votes are still being counted.
- At the recent BFA meeting, Appell reported SF City College has funding problems and has cut Department Chairs from 60 to 7. Michels spoke on behalf of the faculty at the CCSF Board meeting last month.
- Dahl-Shanks announced that the UF will host a Retirement/Pension Reform meeting with guest speaker, Cal-STRS Deputy CEO, Ed Derman. The event will be at DVC on Friday November 30, 2012 from 10 am to 1 pm in the BFL Conference Room. Dahl-Shanks will email all faculty. A continental brunch will be served.
- Michels announced the UF and DVC will host a CPFA (California Part-time Faculty Association) meeting at DVC on Saturday, April 20, 2012. Details will be confirmed and announced early next semester.

3. EXECUTIVE BOARD MINUTES–

Following a motion by Mayfield, seconded by Dildine, MSU, to approve the minutes from the October 25, 2012 Executive Board meeting.

4. CONTRACT VARIANCE REQUESTS–

Following a motion by Zilber, seconded by Lichter, MSU, to approve the following list of contract variances.

The following requests have been received to allow an adjunct faculty member to exceed a 67% load for the Spring 2013 semester.

Campus	Semester	# of times within last six semesters	Employee	Area	Percent

LMC/DVC	Spring 2013	1 st time	McConnell, Donna	Nutrition	80.00%
DVC	Spring 2013	2 nd time	Moles, Ole	Chemistry	106.67%
CCC	Spring 2013	1 st time	Ruby, Shelley	English as a Second Language	80.01%
	Spring 2013	1 st time	Gibson, Brandy	English	90.00%

5. EXECUTIVE SESSION –

Executive Board members discussed a Level 3 Grievance, Skelly Hearings and Negotiations.

Michels presented the 4th quarter and final financial statement for 2011-12 to the Executive Board for approval. After discussion, Board members voted to approve as follows:

Following a motion by Mayfield, seconded by Dahl-Shanks, with 1 abstention, to approve the 2011-12 4th quarter, end of year UF Financial Statement. Michels abstained from this vote.

6. UF BUDGET REVIEW–

Michels presented the Proposed Budget for the 2012-13 fiscal year for review and approval. He noted a few changes and additions. After a lengthy discussion, Executive members voted to approve the budget and present it to faculty members for a ratification vote.

Following a motion by Appell, seconded by Lichter, MSU, to approve the UF 2012-13 Proposed Budget with one change and to present it to the faculty for a ratification vote. The change is to add (under miscellaneous) a one-time \$500 holiday bonus for UF Office Administrator Terri Adame, in recognition of her good work and the fact that she did not receive a salary increase for 2012/2013. The Board also approved by the same vote a salary schedule for Adame (attached).

7. UF JOB DESCRIPTIONS–

The Board reviewed and discussed an informal breakdown of responsibilities for UF positions.

8. ISSUES ROUNDUP/STATUS REPORT–

Executive Board members discussed up-coming negotiations topics/priorities for Spring 2013 meetings including:

Article 25, program leads, full-time hires, intellectual property rights, evaluations (stipends; on-line; coordinator) Benefits (Blue Cross; engagement health), and a variety of other issues.

9. OTHER BUSINESS–none

10. UPCOMING MEETINGS–

A. 11/29/2012 Next Executive Board meeting at DVC, room L-151

The meeting was adjourned at 5:02 pm.

Submitted by: Terri Adame