

**EXECUTIVE BOARD MINUTES  
SEPTEMBER 13, 2012  
DVC-BFL CONFERENCE ROOM**

The meeting was called to order at 2:27 P.M.

PRESENT: Glenn Appell, , Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Rachel Dwiggin-Beeler, Katrina Keating, Bruce Koller, Jason Mayfield, Jeff Michels, Lisa Orta, Steve Padover, Donna Wapner, Michael Zilber, and Terri Adame.

ABSENT: Milton Clarke, Vern Cromartie, Stuart Lichter, Aminta Mickles, Luis Morales, and Rudy Zeller.

GUESTS: Laurie Lema, Tina Levy and Elane Rehr.

1. PUBLIC COMMENT –

DVC’s Academic Senate President, Laurie Lema, asked the United Faculty to continue working to hire more full-time faculty. Lema also made some suggestions related to political campaigning (for Proposition 30 and Measure A).

2. ANNOUNCEMENTS–

- Steve Padover announced his resignation from the Executive Board after 15 years of service.
- Dildine announced that the UF’s Part-time leaders are hosting a districtwide meeting for a Part-time faculty at DVC in the Student Center cafeteria on Friday September 14, 2012 from 10-2pm.
- Michels announced that the CCCCD Governing Board ratified the 2012-2013 Tentative Agreement, and the UF ratification vote is underway. Votes are due on September 20, 2012.
- VP reports: DVC’s VP Appell announced the evaluation trainings went well. Appell is dealing with issues of repeatability and wants to change legislation. He stated that DVC needs a Staff Development coordinator and he will follow up on this issue at CRC and that he will attend the FACCC Board of Governors meeting at Chabot College on September 14 and 15, 2012.

3. EXECUTIVE BOARD MINUTES–

Following a motion by Dildine, seconded by Mayfield, MSC, with 2 abstentions to approve the minutes from the August 30, 2012 Executive Board meeting.

4. CONTRACT VARIANCE REQUESTS–

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The following request has been received to allow an adjunct faculty member to exceed a 67% load.

Campus	Semester	# of times within last six semesters	Employee	Area	Percent
LMC	Fall 2012	2 <sup>nd</sup>	Ashmore, Julie	English	75.00%
		2 <sup>nd</sup>	Batra, Preeti	Math	113.34%
		1 <sup>st</sup>	Bento, Gregory	Nursing	70.46%
		2 <sup>nd</sup>	Boehme, Gabriella	ESL	86.67%

		1 <sup>st</sup>	Botea Minuta	English	70.00%
		1 <sup>st</sup>	Budd, Steven	English	90.00%
		1 <sup>st</sup>	Gonzalez, Elena	Nursing	77.78%
		1 <sup>st</sup>	Hunter, Diane	Nursing	77.78%
		1 <sup>st</sup>	Lyons, Dabney	English	90.00%
		1 <sup>st</sup>	Martucci, Patrick	Electrical Technology	69.17%
		1 <sup>st</sup>	Matthews, Shaw	Math	98.34%
		2 <sup>nd</sup>	Mihutoni, Ioana	Math	100.00%
		1 <sup>st</sup>	Paltera, Francesca	Physical Science	70.00%
		2 <sup>nd</sup>	Ryan, Clint	Math	81.66%
CCC	Fall 2012	2 <sup>nd</sup>	Michael Kessler	Culinary Arts	76.66%

Following a motion by, Mayfield seconded by, Keating, MSC, with one abstention to approve the contract variances listed above.

<p>Sandi Schmidt, Senior Administrative Assistant, Office of Instruction at LMC wrote:</p> <p>Nick Garcia is the chair of his department and he is also a probationary faculty hired in 2009. He was given permission to evaluate part-time faculty last semester and now we need him to evaluate 2 part-time faculty this semester. The faculty members names are Barbara Norris (teaching since 2004) and Sean O'Neal (teaching since 2001).</p>	
<p>Judy Myers, DVC English Professor wrote:</p> <p>Can the UF Exec Board approve a deferment for Victoria Olsen's Fall evaluation due to retirement in December and a recent personal loss?</p>	
<p>Ia Carbonell, Chair of the Language Arts Department at DVC San Ramon wrote:</p> <p>I am writing to request a postponement of two of our evaluations scheduled for Spring 2013, one for Marina Crouse and one for William Harlan.</p>	

Following a motion by, Mayfield, seconded by Dwiggin-Beeler, MSC, with one abstention to approve the contract variance for Nick Garcia, to evaluate 2 part-time faculty professors this semester: Barbara Norris (teaching since 2004) and Sean O'Neal (teaching since 2001).

Following a motion by, Keating, seconded by Koller, MSC, with one abstention to approve the deferment of Victoria Olsen's Fall 2012 evaluation.

Following a motion by, Mayfield, seconded by Keating, MSC, with one abstention to approve the postponement of Full-time faculty members, Marina Crouse and William Harlan's Spring 2013 evaluation. Crouse abstained from this vote.

Michels proposed a friendly amendment to write a letter to the District Chancellor's office to discuss hiring more full-time faculty in lieu of approving so many variance requests.

## 5. UF QUARTERLY FINANCIAL STATEMENT--

Treasurer Keating presented the 3<sup>rd</sup> quarter financial statement to Executive Board members. She stated that reserves are where they should be; we are in stable condition overall; and she is looking into an interest-bearing account for the Political Action Fund.

Following a motion by Dahl-Shanks, seconded by Mayfield, MSC, with one abstention to approve the 3<sup>rd</sup> Quarter UF financial statement. Treasurer Keating abstained from the vote.

6. EXECUTIVE SESSION–

Executive Board members discussed the Blue Cross Bid and personnel issues.

7. PAC REPORT AND PLANS–

Michels stated that the UF is implementing the political plans which were agreed upon by Executive Board members at their last meeting. UF Leadership discussed the upcoming elections, get-out-the-vote rallies, the candidate forums, student internships and political endorsements.

The UF will hold CCCCDD Governing Board candidate forums at each campus in the coming weeks.

The Dates for the Forums are:

- LMC – September 27, 2012 room L-109 from 12:30-2pm, to represent Ward Five on the District Governing Board.
- DVC – October 3, 2012 in the Trophy Room, from 12:30-2pm, to represent Ward Two on the District Governing Board.

The UF will co-sponsor non-partisan get-out-the-vote rallies at each campus along with FACCC and Public Employees Union Local One and the Associated Student Unions:

- CCC – Monday, Oct. 8, 11am-2pm
- DVC – Tuesday, Oct. 16, 11am-2pm
- LMC – Thursday, Oct. 18, 11am-2pm

There will be more information on the rallies in the coming few weeks.

Executive Board members discussed sending a mailer to all employees of the District to inform them of what measures and propositions the United Faculty is endorsing. The Board agreed that a letter from the UF president and an enclosed card highlighting Yes on 30; No on 32; No on 38 and Yes on A should be sent to all District employees.

The United Faculty will also hire student interns to set-up tables at each campus to register students to vote and to advocate for 30 and A (and against 32).

Executive Board members reviewed Ballot Measures and the State Propositions on the November 6, 2012 ballot and voted as follows:

<b>CCC Local Measures</b>	<b>Yes</b>	<b>No</b>	<b>No position</b>
Parcel Tax Measure I	X		
Parcel Tax Measure A	X		
Bond Measure B	X		
Parcel Tax Measure C	X		

Bond Measure E	X		
Parcel Tax Measure G	X		
Bond Measure H	X		
Concord's Measure J			X
Transaction and Use Tax Measure K - Moraga			X
Transaction and Use Tax Measure L - Orinda			X
Utility Users Tax Measure M – Pinole			X
Business License Fee Measure N – Richmond			X
Business License Fee Measure O – Richmond			X
Amend U.S. Constitution advisory measure P - Richmond			X
Parcel Tax Measure Q – Contra Costa County Fire protection District	X		

Following a motion by Michels, seconded by Mayfield, MSU, to take a position on Parcel Measure B.

Following a motion by Michels, seconded by Mayfield, MSU, to endorse Parcel Measure B.

Following a motion by Michels, seconded by Koller, MSU, to take a position on Parcel Measures C through H.

Following a motion by Michels, seconded by Dahl-Shanks, MSU, to endorse Parcel Measures C through H.

Following a motion by Michels, seconded by Keating, MSU, to take a position on Parcel Measures I, A and Q.

Following a motion by Dahl-Shanks, seconded by Zilber, MSU, to endorse Parcel Measures I, A, and Q.

CA Propositions	Yes	No	No position
Proposition 30	X		
Proposition 31			X

Proposition 32		X	
Proposition 33			X
Proposition 34			X
Proposition 35			X
Proposition 36			X
Proposition 37			X
Proposition 38		X	
Proposition 39			X
Proposition 40			X

Executive Board members voted on the propositions as follows:

Following a motion by Keating, seconded by Zilber, MSU, to take a position on Proposition 30.

Following a motion by Zilber, seconded by Dahl-Shanks, MSU to endorse Proposition 30.

Following a motion by Mayfield, seconded by Dildine, MSU, to take a position on Proposition 32.

Following a motion by Zilber, seconded by Mayfield, MSU, to oppose Proposition 32.

Following a motion by Mayfield, seconded by Dildine, MSC, with one abstention, to take no position on Proposition's 33 through 37.

Following a motion by Michels, seconded by Keating, MSU, to take a position on Proposition 38.

Following a motion by Keating, seconded by Dahl-Shanks, MSU, to oppose Proposition 38.

#### 8. EXECUTIVE BOARD SCHEDULE–

The United Faculty will change the September 27<sup>th</sup> Executive Board meeting from DVC to LMC and will convene in Room L-106 starting immediately after the Governing Board Candidate Forum. Due to the CCCI conference, Executive Board members voted to cancel the October 11, 2012 Executive Board meeting.

Following a motion by, Koller, seconded by Mayfield, MSU, to move the Executive Board meeting from DVC to LMC on September 27, 2012 and to cancel the October 11, 2012 meeting due to the CCCI conference.

#### 9. COCAL REPORT–

Dahl-Shanks attended the COCAL X Conference on August 9-12, 2012 in Mexico City, Mexico. She offered a written report to the E-Board.

10. OTHER BUSINESS—none

11. UPCOMING MEETINGS—

- A. 09/19/12 CRC meeting
- B. 09/24/12 BFA meeting
- C. 09/27/12 Next Executive Board meeting at LMC in room L-106.

The meeting was adjourned at 5:06 pm.

Submitted by: Terri Adame