

**EXECUTIVE BOARD MINUTES**  
**FEBRUARY 16, 2012**  
**SRC, W-204**

The meeting was called to order at 2:30 P.M.

PRESENT: Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Katrina Keating, Bruce Koller, Stuart Lichter, Jason Mayfield, Jeff Michels, Aminta Mickles, and Terri Adame.

ABSENT: Glenn Appell, Milton Clarke, Vern Cromartie, Rachel Dwiggin-Beeler, Marco Godinez, Luis Morales, Steve Padover, Mary Ulrich, Donna Wapner, Rudy Zeller, and Michael Zilber.

GUESTS: Emmanuel Akanyirige, Rene Sporer and Julie Walters.

1. PARTY FOR SRC FACULTY, STAFF AND MANAGERS (FOOD DRIVE)

The United Faculty held a celebration for all San Ramon faculty, staff and managers for their huge success with filling the food barrels during the recent UF sponsored food drive.

2. PUBLIC COMMENT –

Emmanuel Akanyirige commented on the evaluation process, noting that academic freedom and pedagogical differences must be respected. He also raised the issue of whether evaluators administering student evaluations should be limited to only reading the printed instructions or should be free to make other comments, and whether evaluatees should be allowed to remain in the room while instructions are being given to be sure that evaluators do not bias the students in any way.

3. ANNOUNCEMENTS–

- Michels and District personnel met with representatives from FACCC, Pension2 and TIAA Cref to explore a variety of new investment options for faculty.
- There will a UF Benefit/Retirement Conference at DVC on March 16, 2012. Details of this event will be advertised on the UF and FACCC websites starting in the next few weeks.
- The UF is planning a house-party to support Assemblywoman, Nancy Skinner. The fundraiser will be on Thursday March 22, from 6-8 pm in Orinda.
- The Part-time Handbook is in the final stages of proofreading. It should be ready for E-Board review by the next meeting.
- VP reports: UF and DVC leadership met to discuss fundraising by coaches. The UF stressed that the College must commit to a baseline of support for athletics programs and not require faculty to fundraise. Three managers received March layoff notices and will likely retreat to faculty. CCC announced that the Dental Assisting Program will not be discontinued as originally announced until the College's shared governance structure creates a discontinuance policy and the program goes through that due process.

4. EXECUTIVE BOARD MINUTES–Tabled

5. CONTRACT VARIANCE REQUESTS–Current list tabled.

Michels requested an advisory show of hands to approve the variances submitted on December 15, 2011 that were tabled. He shared with the Board the reasons for the variance requests that he had learned by contacting department chairs. The following list has been approved.

| Campus  | Semester    | # of times within last six semesters | Employee          | Area of Instruction | Percent |
|---------|-------------|--------------------------------------|-------------------|---------------------|---------|
| DVC     | Spring 2012 | 2                                    | Katherine Graham  | History             | 100.00  |
| DVC/LMC |             | 2                                    | John Henry        | Construction-Elect  | 148.69  |
| DVC     |             | 1                                    | Shahbaz Shahbazi  | Economics           | 80.00   |
|         |             | 1                                    | Diana Bajrami     | Economics           | 80.00   |
|         |             | 1                                    | Amelia Fitzgerald | Italian             | 74.16   |
|         |             | 1                                    | Kiala Givehand    | English             | 70.00   |
|         |             | 1                                    | Jamil Hellu       | Art                 | 86.66   |
| CCC     | Spring 2012 | 2                                    | Jennifer Griest   | Music               | 81.60   |
|         |             | 2                                    | Susan Marvin      | ESL                 | 71.67   |
|         |             | 2                                    | Emily Ragan       | Chemistry           | 90.01   |

Executive Board members approved Kristen Koblik, DVC probationary full-time Art Department, Art History faculty member to conduct 3 evaluations for faculty members this spring 2012.

Executive Board members approved a request for an evaluation deferral for DVC English Department Professor, Marcia Goodman, due to health reasons.

Executive Board members rejected a request to use the newly developed but not yet ratified coordinator evaluation for Barbara Grillo at Contra Costa College.

Executive Board members approved a request for an evaluation deferral for DVC English Department Professor Denise Dinwiddie until the Fall 2012 semester.

Executive Board members approved DVC Chemistry Professor, Jean Reuhl, to evaluate Rick Samuelson for the spring 2012 semester.

6. PAC REPORT–

Michels reported faculty and students are gearing up for the March in March event at the Capitol in Sacramento on March 5, 2012. The UF has reserved 3 buses for DVC and 1 bus for CCC to transport students to the event.

The FACCC Conference is scheduled for March 5<sup>th</sup> and 6<sup>th</sup> in Sacramento. There will be 9 Executive Board members and 2 student interns attending.

The legislative update was tabled until the next Executive Board meeting.

7. UF QUARTERLY REPORT AND AUDIT–Tabled

8. EXECUTIVE SESSION–

Executive Board members discussed parity, benefits, personnel issues, negotiations schedules and goals.

9. OTHER BUSINESS–none

10. UPCOMING MEETINGS–

- A. 02/22/12 Governing Board meeting
- B. 02/23/12 CRC meeting
- C. 02/27/12 BFA meeting
- D. 03/01/12 Next Executive Board meeting at LMC in room L-109

The meeting was adjourned at 5:01 P.M.

Submitted by: Terri Adame