

**APPROVED
EXECUTIVE BOARD MINUTES
DECEMBER 1, 2011
DVC, L-151**

The meeting was called to order at 2:20 P.M.

PRESENT: Glenn Appell, Milton Clarke, Vern Cromartie, Marina Crouse, Doug Dildine, Rachel Dwiggin-Beeler, Marco Godinez, Katrina Keating, Bruce Koller, Stuart Lichter, Jason Mayfield, Jeff Michels, Aminta Mickles, Luis Morales, and Terri Adame.

ABSENT: Deborah Dahl-Shanks, Steve Padover, Mary Ulrich, Donna Wapner, Rudy Zeller, Michael Zilber.

GUESTS: Casy Cann-Figel and Alex Silva.

1. PUBLIC COMMENT –

Alex Silva, Vice President of the Diablo Valley College Associated Students, addressed the Executive Board and requested funding for buses to transport students from DVC to Sacramento for the March in March event on March 5, 2012.

2. ANNOUNCEMENTS–

- Michels reported that he and UF Budget Analyst Michael Anker met with CCCC Director of Finance Jonah Nicholas and Vice Chancellor Gene Huff to review and agree on the assumptions for an actuarial study of the District's banked load liability.
- The UF and FACCC will sponsor a policy forum to discuss the Student Success Taskforce issues at DVC on January 27, 2012. This will be a morning meeting culminating with lunch for up to 100 people. That afternoon, the FACCC Board of Governors will meet in the BFL Conference Room.

Following a motion by Appell, seconded by Mayfield, MSC, with one abstention, to pay one-half the cost of the UF/FACCC policy forum luncheon scheduled for January 27, 2012 at DVC.
- The UF food drive will end on December 2, 2011. All campuses need to gather the barrels and place them on the curbside for pickup.
- The UF has held 2 F-T symposiums at DVC. CCC's F-T symposium is scheduled for Monday December 5th and the Part-Time faculty symposiums are scheduled next week at all colleges on Monday and Tuesday, December 5th and 6th.
- Michels announced that all Executive Board members that were up for re-election have been elected for a new 2 year terms. There were no faculty members that signed petitions for any of the open seats.
- Appell will be on sabbatical for the spring 2011 semester, and Michels has appointed Executive Board member Donna Wapner to serve as DVC Interim Vice President position until Glenn's return in the Fall of 2012. Wapner will be added as signatory to the UF's Bank-of-America accounts.

- The UF's 2011-12 Budget has been ratified by the faculty by a vote of 221 yes votes and 14 no votes.
- VP Reports: Appell reported that DVC will create a fund for emergency computer replacement. He also noted that that faculty can now set aside more money in their 403B and 457 accounts.

3. EXECUTIVE BOARD MINUTES–

Following a motion by Mayfield, seconded by Lichter, MSC, with two abstentions to approve the minutes from the Executive Board meeting on November 11, 2011.

4. CONTRACT VARIANCE REQUESTS–

Following a motion by Keating, seconded by Mayfield, MSC, with one abstention approve DVC's contract variance request for Carol Sebilis, Bill Wolter and Tim White to exceed the 67% load for the spring 2012 semester.

Following a motion by Crouse, seconded by Dildine, MSC, with two abstentions to approve DVC's Chemistry department request for Jean Ruehl to be on the faculty hiring committee for the spring 2012 semester.

5. MOU ON CALCULATING SELF-EMPLOYED HOURS–

Following a motion by Mayfield, seconded by Crouse, MSC, with 3 abstentions to approve an MOU clarifying that the District and the UF agree that for application of Article 20.3.1.4.4, when it is not possible to get the "employer's definition of full-time," the District will use the standard of 1800 cumulative verified work hours as found in Article 20.3.1.4.7 to determine the number of years of work-related experience. No more than one total year of work-related experience can be accumulated in any 12-month period.

6. MARCH IN MARCH –

Executive Board members discussed the March in March event in Sacramento on March 5, 2012, and the idea of funding student bus transportation to the event.

Following a motion by Mayfield, seconded by Mickles, MSC, with one no vote to fund one bus to transport DVC students to the March in March event and up to two additional busses provided that ASDVC provides commitment cards indicating that they have filled three buses already and have reason to expect more students. In other words, UF will fund bus #1 and may fund buses #4 and #5 if ASDVC collects enough commitment cards to justify engaging the extra buses. UF will also fund a bus for CCC and one for LMC if those student governments collect commitment cards and indicate that the buses will be full.

7. PAC DISCUSSION–

CCCI lobbyist/trainer David Balla-Hawkins will attend the February 9, 2012 Executive Board meeting to talk about ideas regarding organizing political events to support candidates and student internships. The Board discussed internships at length and agreed that a pilot program might be a good way to start.

The Board discussed hosting a fundraiser for 14th District Assembly member, Nancy Skinner in February 2012. Michels will confirm a date for this event and report back with more details at the next E-Board meeting.

8. SPRING 2012 EXECUTIVE BOARD MEETING SCHEDULE – Tabled

9. UF FINANCIAL REPORT–

Treasurer Keating presented the 4th quarter, 2010-11 fiscal year-end financial statement for review and approval. After discussion, Executive Board members voted to approve as follows:

Following a motion by Mayfield, seconded by Koller, MSC, with one abstention to approve the 2010-2011, 4th quarter financial statement. Treasurer Keating abstained from the vote.

10. EXECUTIVE SESSION –

The UF Executive Board discussed spring negotiations and an ongoing personnel issue.

11. OTHER BUSINESS–

The Board discussed the “Occupy Movements” and a possible UF response. The Board agreed to consider at a future meeting the UF’s banking practices to be sure we are working with institutions whose policies we support.

Michels requested the Executive Board to approve the purchase of a portable printer to use for United Faculty business.

Following a motion by Godinez, seconded by Dildine, MSU, to approve a purchase of a portable printer to be used by the UF President for UF business.

12. FOLLOW-UP ELECTRONIC DISCUSSION AND VOTE–

After the E-Board meeting, the Board continued to discuss a personnel issue by email, related to the UF’s role in a dismissal hearing, and a conflict-of-interest allegation.

Following a motion by Michels, seconded by Appell, MSU to direct the UF President to immediately convey to the affected faculty member that the UF has determined that it will no longer represent this member in the matter of the member’s dismissal from CCCC (including at hearings related to that dismissal). For all other matters, the UF will assign a grievance officer (to be determined later) with whom this faculty member can consult regarding grievances or issues related to the bargaining unit. In order to avoid any perception of conflict of interest in the future, the UF President will no longer work directly with this faculty member on grievances.

12. UPCOMING MEETINGS–

- A. 12/05/11 UF Symposiums
- B. 12/06/11 CCC-UF Symposium
- C. 12/07/11 College District Budget meeting
- D. 12/14/11 Governing Board meeting

E. 12/15/11 Next Executive Board meeting at DVC, Room L-151

The meeting was adjourned at 5:01 P.M.

Submitted by: Terri Adame