

**APPROVED
EXECUTIVE BOARD MINUTES
SEPTEMBER 22, 2011
DVC ROOM L-151**

The meeting was called to order at 2:27 P.M.

PRESENT: Glenn Appell, Milton Clarke, Doug Dildine, Rachel Dwiggins-Beeler, Marco Godinez, Katrina Keating, Bruce Koller, Stuart Lichter, Jeff Michels, Aminta Mickles, Luis Morales, Deborah Dahl-Shanks, Mary Ulrich, Donna Wapner, Michael Zilber and Terri Adame.

ABSENT: Vern Cromartie, Marina Crouse, Jason Mayfield, Steve Padover and Rudy Zeller.

GUEST: Tina Levy

1. PUBLIC COMMENT – None

2. ANNOUNCEMENTS–

- Michels, Keating and Appell will attend the BFA meeting scheduled on Monday, September 26, 2011. Topics will include the FACCC presentation on the state budget from Vice Chancellor of College Finance and Facilities Planning, Dan Troy.
- There are 7 members attending the CCCI conference in October which is the United Faculty's largest contingent ever. Information on "The Recommendations of the Statewide Student Success Task Force" will be presented. The hiring of lobbyist and advocacy trainer David Balla-Hawkins will be discussed as well.
- The UF will hold a house party, fundraiser event for Susan Bonilla at Michels Orinda home on Thursday, October 27, 2011 at 6:30 p.m. All faculty are invited. We will hold the UF Executive Board meeting prior to the Bonilla event, starting at 3pm. Jonathan Lightman, Executive Director of FACCC, will address the Executive Board at 4:30pm.
- VP Reports: Appell reported that DVC recently held a faculty evaluation training; he also met with the new fulltime faculty at the NEXUS meeting, and stated that he is on the College Counsel and the college-wide Staff Development Committee, which is responsible for seeking funds for conferences. Appell met with College President Peter Garcia to try to increase funding for conferences and to bring IBB facilitator Victoria Simmons to DVC to offer training in interest-based problem solving. Zilber reported that there is a new District internal auditor, and mentioned some concerns about proposed changes to how tickets to events are sold. Mickles reported that the CCC's enrollment management meeting is on September 28, 2011, and the evaluation training meeting is on October 3, 2011. CCC Academic Senate President Wayne Organ will participate as a facilitator.
- The UF scheduled a full-time faculty roundtable (part of our year-long symposium) for October 25, 2011 at 3:00 pm at DVC in the BFL conference room. The schedule for LMC and CCC will be announced next week.

- Michels reported that the food drive will be scheduled soon, and that *Tabletalk* should be distributed next week with timelines and other topics of interest. Appell stated that the student clubs at DVC will participate with the food drive.

3. EXECUTIVE BOARD MINUTES–

Following a motion by Lichter, seconded by Mickles, MSC, with 2 abstentions to approve the minutes from the Executive Board Meeting on September 8, 2011.

4. CONTRACT VARIANCE REQUESTS–

Campus	Semester	No. of Times within Six Semesters	Adjunct Professor	Area	Percent
CCC	Fall 2011	1	Arcidiacono, Marie	Speech	86.66
		1	Carlone, Patrick	Math	93.33
		1	Clem, Linda	Medical Assisting	80.00
		1	Matiasek, Michael	Bio Science	70.00
		1	Marvin, Susan	ESL	71.67
		1	Ragan, Emily	Chemistry	90.01
DVC	Fall 2011	1	Alixopoulos, Hedrick	History	100.00
		1	Brown, Sharon	ECE	80.00
		1	Chandra, Maitreyee	Bio Science	76.67
		2	Inchauspe, Teresa	History	96.67
		2	Leal, Tom	English	100.00
		1	Lesneski, Sophie	English	75.00
		1	Lomax, Ronald	History	80.00
		1	Masella, John	History	80.00
		1	Smigelski, Joseph	English	75.00
		1	Smith, Donna	English	80.00
		1	Zhiv, Dmitriy	Math	120.00
		2	Carraco, Marc	Biology	106.66
		DVC/CCC	Fall 2011	1	Amerding, Benjamin
1	Streitfeld, Pamela			Anthropology	75.00
DVC/LMC	Fall 2011	1	Smith, Conna	English	110.00
LMC	Fall 2011	1	Berenboim-Dobrinska, Liliya	English	70.00
		2	Cross, Michael	English	70.00
		2	DeStefano, Jill	Math	86.67
		2	Flynn, Richard	English	90.00
		2	Gesner, Jacqueline	Physical Sciences	70.00
		2	Gwin, Elyus	Math	115.01
		2	Horne, Darcy	English	105.00
		2	Khalilieh, Johny	Math	83.34
		2	Parker, Michael	Electrical Technology	70.00
		2	Ramsey, Robert	Math	120.01
		1	Ryan, Clint		103.34
		LMC	Fall 2011	2	Seneferu, Karen
2	Shipe, Christopher			PE/Athletics	86.36
1	Smith, Donna			Journalism	110.00
1	Thomas, Jill			Nursing	118.19
1	Williams, Michael			Music	73.34

Following a motion by Keating, seconded by Lichter, MSC, with 3 abstentions to approve the contract variance requests.

Michels will contact DVC management regarding the second semester variances and raise the issue of DVC's having an inconsistent policy.

5. EXECUTIVE SESSION–

The E-Board discussed the District budget and ending fund balance, a proposal from Anthem Blue Cross, the statewide hours-by-arrangement audit, negotiations, and an issue related to a possible UF grievance.

6. ACADEMIC CALENDAR–

Michels reported that Jill De Stefano and Dean Rachel Westlake led a workgroup to finalize the Academic Calendar proposal for 2012-13. Michels stated that he will forward the calendar proposal to E-Board members for their review before the next meeting if possible.

7. PART-TIME FACULTY STATEWIDE ORGANIZATIONS–

FACCC (Faculty Association of Community Colleges) will hold a symposium designed to address Part-time faculty with workshops on advocacy, retirement, unemployment and more on Saturday, October 29, 2011 from 9:00 am – 3:30 pm at De Anza College. Information and online registration available at www.faccc.org, or call 916.447.8555.

Following a motion by Wapner, seconded by Lichter, MSC, with one abstention, to sponsor 5 part-time faculty from CCCCD to attend the FACCC conference at a cost of up to \$200.00.

Dahl-Shanks reported that CPFA (California Part-time Faculty Association) was founded in 1998 and is dedicated to supporting the opportunity for all community college students to have equal access to quality education by promoting professional equity for all faculty. They are looking for institutional members with annual dues of \$500.00. The idea is to help bring together leaders throughout the state and build coalitions. Executive Board members will review the information and discuss it further at a future meeting.

8. OTHER BUSINESS –
None.

9. UPCOMING MEETINGS–

- A. 09/26/11 BFA meeting
- B. 10/05/11 CRC meeting
- C. 10/06/11 Next Executive Board meeting at CCC, Room LA-104

The meeting was adjourned at 4:41 P.M.

Submitted by: Terri Adame