

**APPROVED
EXECUTIVE BOARD MINUTES
APRIL 28, 2011
DVC ROOM L-151**

The meeting was called to order at 2:31 P.M.

PRESENT: Glenn Appell, Milton Clarke, Vern Cromartie, Marina Crouse, Deborah Dahl-Shanks, Doug Dildine, Rachel Dwiggin-Beeler, Marco Godinez, Katrina Keating, Bruce Koller, Jason Mayfield, Jeff Michels, Aminta Mickles, Steve Padover, Mary Ulrich, Michael Zilber and Terri Adame.

ABSENT: Nancy Bachmann, Casy Cann-Figel, Stuart Lichter and Donna Wapner.

GUESTS: Michael Anker, Paul Guess, Nick Holmes, Tina Levy, and Elaine Rehr.

1. PUBLIC COMMENT – Nick Holmes, Vice President of Legislative Affairs for ASDVC stated that the position of Student Life Manager was cut, and they are looking for student advisors from the faculty. The ASDVC is willing to pay a faculty member 50% release time at the DVC campus and 25% release time at the San Ramon Campus. This position will advise the ASDVC committee on student's issues and concerns, assist students on developing skill sets and attend meetings and conferences on behalf of the ASDVC. Michels stated that the Executive Board will help spread the word to faculty.

2. ANNOUNCEMENTS

- Michels announced that he spoke with Susan Bonilla's Chief of Staff to propose a fundraiser for Susan sometime in August or September rather than in May due to end-of-year projects. Susan's campaign is hosting a dinner event on May 13, 2011 at 5:30 p.m. at the Centre Concord, and Michels proposed that the UF donate \$1,000.00 to Bonilla from the UF- PAF (political action fund) account to sponsor a table of 10 people at this event.

Following a motion by Mayfield, seconded by Dahl-Shanks, MSU, to sponsor a table at the Susan Bonilla Calamari Feed event for \$1,000.00 from the UF- PAF (political action fund) account.

District Trustee Tomi Van de Brooke and a number of local politicians are hosting a reception on Thursday, May 12, 2011 from 5:30 until 7:30 at the Renaissance Club Sport Hotel in Walnut Creek, CA to honor State Senator Mark DeSaulnier. Michels requested approval of a donation in the amount of \$250.00 from the UF- PAF (political action fund) account to attend this event.

Following a motion by Appell, seconded by Mayfield, MSC, with two abstentions, to approve a \$250.00 donation from the UF-PAF so that Michels can attend Mark DeSaulnier's reception event.

- Following the E-Board's decision at the last meeting, the UF has transferred some of the money from the UF Reserve account into a savings account with ING Direct. Also, First Metropolitan Credit Union (our current bank for reserves) is in the process of merging with Travis Credit Union, and the remainder of the UF Reserve Account will stay at Travis. We will transfer the Travis reserve into a higher yield money market account when the credit union merger is completed.
- At the most recent District Governing Board meeting, the Chancellor asked the Board for permission to spend down District reserves to 8% in the coming year if necessary. The Board discussed the matter but did not vote.

- Treasurer Keating attended the Bay Faculty Association meeting and reported that they spoke to Carolyn Widener from CalStrs about the issues of public pensions. Four main issues were discussed including the ability to purchase air time, a cap on the DB salary that can be used in the formula, double dipping, and increasing employer or employee contributions. Keating reported that elections for the community college representative to the Cal STRS Board are coming. Sharon Hendricks is the candidate endorsed by CCCI. The E-Board agreed that at a future meeting, we will review the two candidates and consider making our own endorsement.
- An all-you-can-eat Crab Feed at Contra Costa College on Saturday April 30, 2011 at 6:00 pm will support the CCC Athletic Department.

3. EXECUTIVE BOARD MINUTES–

Following a motion by Keating, seconded by Mayfield, MSC, with one abstention to approve the minutes from the Executive Board Meeting on April 14, 2011.

4. VARIANCE REQUESTS–

**UNITED FACULTY
CONTRACT VARIANCES for SPRING 2011**

Norris, Michael wrote:

We are losing two nurses to retirement and both are being replaced (Sandra and Cathy). They would like to use their only LVN instructor, Linda Johnson, as one of the paper screeners, but she has only three years full time work here. They have four tenured nursing instructors on the interview committee and one on the paper screening committee already. We request a waiver for Linda Johnson to be able to paper screen.

Leverett Smith wrote:

This request would be Dr. Ngoc Tran's first ever overload, at 71.67 for the current semester. She has one chemistry course, CHEM-119-4627, and one administration of justice course, ADJUS-225-8553. Obviously, the variance should have been requested sooner, but (as the saying goes) this is the earliest time we have left. So, I'm requesting the variance at this point. Thanks for your help.

Following a motion by Appell, seconded by Dahl-Shanks, MSC, with one abstention to approve LMC's request for LVN, Linda Johnson, to serve on the paper screening committee for the new nursing program hires.

Following a motion by Keating, seconded by Dahl-Shanks, MSC, with one abstention to approve CCC's request for Dr. Ngoc Tran to exceed the overload limit to 71.67 in the Chemistry and Criminal Justice departments.

5. EXECUTIVE SESSION–GRIEVANCE REVIEW

Professor Paul Guess addressed the Executive Board regarding a grievance with the District. He requested that the Executive Board members consider advancing the grievance to stage three and shared information and documents with the E-Board.

Board members discussed the grievance information at length. They decided not to pursue the grievance further and voted as follows:

Following a motion by Dildine, seconded by Godinez, MSC, with one abstention not to go forward with this grievance. The Board raised several questions, however, not covered by the grievance, and directed UF President Michels to review assumptions and calculations related to sick leave being taken in this case with Vice Chancellor Gene Huff.

6. EXECUTIVE SESSION–

Executive Board members reviewed recent progress in 2011-2012 negotiations and agreed that if the UF team and District were to reach a Tentative Agreement before the next E-Board meeting that the Board would be willing to vote electronically to recommend ratification. [The teams did reach an agreement the day following the E-Board meeting, and a vote was held via internet.] Following a motion by Michels, seconded by Appell, MSU to recommend ratification of the TA to the UF membership.

7. OTHER BUSINESS –None

8. UPCOMING MEETINGS–

- A. 05/05/11 CRC meeting
- B. 05/12/11 Next Executive Board meeting at DVC, Room L-151

The meeting was adjourned at 5:05 P.M.

Submitted by: Terri Adame