

**APPROVED
EXECUTIVE BOARD MINUTES
DECEMBER 16, 2010
ROOM L-151**

The meeting was called to order at 2:29 P.M.

PRESENT: Emmanuel Akanyirige, Glenn Appell, Casy Cann-Figel, Milton Clarke, Doug Dildine, Deborah Dahl-Shanks, Marco Godinez, Katrina Keating, Bruce Koller, Jason Mayfield, Jeff Michels, Donna Wapner, Michael Zilber, and Terri Adame, note-taker.

ABSENT: Nancy Bachmann, Vern Cromartie, Rachel Dwiggins-Beeler, Stuart Lichter, Aminta Mickles, Steve Padover, Dionne Perez, and Mary Ulrich.

1. PUBLIC COMMENT – None

2. ANNOUNCEMENTS

- Michels presented the results from the General Faculty survey and will forward them to Executive Board members via email for their review.
- The UF Benefits conference is scheduled for Friday, March 18, 2011 at DVC.
- The Spring 2011 Executive Board meeting schedule is now posted on the UF website. Adame passed out copies to the Board members.
- The UF Fiscal year-end audit is now underway. Accountant Bill Millius is finished with the first phase, which entails performing an audit of the UF Books and files in-house. The next step will be to prepare the reports and to submit the taxes. The audit should be complete before the next E-Board meeting.
- The FACCC Advocacy & Policy Conference will be in Sacramento on March 6-7, and then on March 14th, the March in March event will take place at the Capitol.
- Michels stated that we need to change the Executive Board meeting from April 7 to April 14th, so that members can attend the CCCI conference. E-Board members agreed to the change.
- Michels reported that Governing Board members voted unanimously to support the “general principals” of 2020 Vision Report. The wording of the Board endorsement was a compromise worked out between Michels and Chancellor Benjamin.
- Michels reported that the District is proposing some changes to the Uniform Hiring Guidelines. Michels emailed the Guidelines to Board members for their review and recommendations. We will discuss the proposed changes at a future E-Board meeting.

- The part-time faculty participation in SDI and Family Medical Leave, and the associated deduction from part-time faculty's paychecks will be effective starting in January 2012.

3. EXECUTIVE BOARD MINUTES–

Following a motion by Keating, seconded by Zilber, MSU, to approve the minutes from the Executive Board Meeting on December 2, 2010.

4. VARIANCE REQUESTS–

The following requests have been received to allow adjunct professors to exceed a 67% load.

Campus	Semester	No. of Times Within Six Semesters	Adjunct Professor	Area	Amount	Approved
Contra Costa	Spring 2011	1 st	DelBourgo, Rafaella	Reading	75.00	
Diablo Valley	"	1 st	Law, Mary	Art/Ceramics	76.69	
"	"	1 st	Shambrook, Kevin	Physics	98.33	

Following a motion by Mayfield, seconded by Dahl-Shanks, MSU to approve the contract variances listed above.

5. UF FINANCIAL REPORT–

Keating presented November 2010's financial report for Executive Board review.

6. RESERVE OPTIONS –

Michels reported that the reserve account is not accruing reasonable dividends and suggested that the UF should look for other institutions that might pay a higher rate. Executive Board members agreed and came up with several ideas, one of which was to place some of the funds in longer term savings accounts or CD's. Michels stated that he will contact other financial institutions and bring some ideas back to the board with some suggestions at a future Executive Board meeting.

7. EXECUTIVE SESSION –

Michels gave the Executive Board an update on recent negotiations discussions that included Parity and Compensation, SDI, Straw Designs and other issues and concerns.

8. GRIEVANCE DISCUSSION –

Professor Paul Guess addressed the Board with details regarding his grievance, which has been denied by the District at Level 2. After Professor Guess departed from the meeting, a lengthy discussion ensued whereby members voted as follows:

Following a motion by Zilber, seconded by Koller, with two no votes and one abstention, to take to Level 3 that part of the grievance that alleges the District violated the UF contract, section 8.2.1, wherein the chairperson is to be given 24 hours notice prior to any cancellation of classes. Michels agreed to notify the District per the contract, and to work with the UF's lawyer to take appropriate next steps.

9. END-OF- SEMESTER WRAP-UP–tabled

10. OTHER BUSINESS–

Michels and the Board thanked outgoing E-Board member Emmanuel Akanyirige for his many years of service to the UF.

12. UPCOMING MEETINGS–

- A. 01/25/11 DGC
- B. 01/26/11 Governing Board Meeting
- C. 01/27/11 Next Executive Board meeting, DVC, Room L-151

The meeting was adjourned at 6:17 P.M.

Submitted by: Terri Adame