

**APPROVED
EXECUTIVE BOARD MINUTES
October 28, 2010
DVC, Room L-151**

The meeting was called to order at 2:29 P.M.

PRESENT: Emmanuel Akanyirige, Glenn Appell, Nancy Bachmann, Casy Cann-Figel, Doug Dildine, Rachel Dwiggins-Beeler, Milton Clarke, Deborah Dahl- Shanks, Marco Godinez, Katrina Keating, Bruce Koller, Stuart Lichter, Jason Mayfield, Jeff Michels, Steve Padover, Mary Ulrich, and Terri Adame, note-taker.

ABSENT: Vern Cromartie, Aminta Mickles, Dionne Perez, Donna Wapner, and Michael Zilber.

1. PUBLIC COMMENT – None

2. ANNOUNCEMENTS –

- The CCCI Conference is coming up on November 4-6 in Pasadena. Five E-Board members will attend.
- Michels welcomed Rachel Dwiggins-Beeler, Speech Professor, as the new Part-time Representative from CCC and asked the Board to confirm her 2-yr. appointment.

Following a motion by Cann-Figel, seconded by Dahl-Shanks, MSU, to confirm Rachel Dwiggins Beeler as the new Part-Time representative from Contra Costa College.

3. EXECUTIVE BOARD MINUTES–

Following a motion by Keating, seconded by Akanyirige, MSC, with one abstention, and one correction, to approve the minutes from the Executive Board Meeting on September 23, 2010.

4. VARIANCE REQUESTS–

The following requests have been received to allow adjunct professors to exceed a 67% load.

Campus	Semester	No. of Times Within Six Semesters	Adjunct Professor	Area	Amount	Approved
Contra Costa	Fall 2010	1 st	Sieminski, Slawomir	Mathematics	71.66	Approved
Diablo Valley	Fall 2010	1 st	Sydlaske, Robert	English	75.00	Approved

	Spring 2011	1 st	Carrasco, Marc	Biology	106.66	Approved
	Spring 2011	1 st	Frasier, Deborah	Chemistry	73.34	Approved
	Spring 2011	1 st	Hoekje, Stuart	Chemistry	106.66	Approved
Los Medanos	Spring 2011	1 st	Adkins, Jeff	Physical Science	75.00	Approved

Following a motion by Appell, seconded by Ulrich, MSC, with one abstention, to approve the contract variances listed above.

5. PAC DISCUSSION: TORLAKSON REQUEST

Michels announced that the Torlakson campaign has requested funds to keep his campaign commercials on the air during the week before the election. The E-Board then discussed making a contribution from the UF PAC.

Following a motion by Padover, seconded by Lichter, MSU, to give the Tom Torlakson campaign \$950.00 from the UF PAC Fund.

6. EXECUTIVE SESSION: NEGOTIATIONS UPDATE –

Negotiations with the District continued on Monday Oct. 25, 2010. The topics included benefits, Medicare, Part A and B, compensation, and upcoming issues. Linda Pierce (hired as a benefits consultant), and Professors Tina Levy and Elaine Rehr joined the UF team at the table to discuss Medicare coordinated programs. Another meeting will be scheduled in early November.

7. UF BOARD POLICIES AND CONSTITUTIONAL CHANGES–

QUORUM POLICY

After a brief discussion, the E-Board agreed that the Quorum policy to which the Board agreed last year, should be placed on the next ballot asking members to approve adding it to the constitution.

WHISTLE BLOWER POLICY

Michels informed the Board that the UF’s attorney had advised the UF that it was not normal for a Union to have a formal whistle-blower policy, and that he did not recommend it. After a lengthy discussion, the Executive Board agreed that adopting a “whistle blower policy” was not necessary. Akanyirige requested that in the future, Michels bring legal advice to the Board in writing.

✚ CONFLICT OF INTEREST POLICY

The Board reviewed a first draft of a Conflict of Interest policy, and a lengthy discussion ensued. Noting that Board members regularly discuss and vote on issues that will affect them personally, the Board decided against adopting Conflict of Interest Policy at this time.

✚ DOCUMENT DESTRUCTION POLICY

The E-Board reviewed the UF's current retention-of-records policy, which is part of our office procedure manual. The Board discussed adopting a plan for digitizing all files, and to archive or scan the files and store them for future reference. After a lengthy discussion, it was decided that Michels would put together a plan for document storage and digitizing future files, and present it to the Board at a future meeting.

✚ TERM LIMITS FOR UF PRESIDENT AND REPRESENTATIVES

Akanyirige asked the Board to consider adopting term limits of 3 terms (2 years each term) for the UF President and 5 terms (2 years each term) for Board members that serve the UF, in order to encourage and cultivate new leaders. A lengthy discussion ensued.

Following a motion by Akanyirige, seconded by Clarke, with 1 yes vote, 13 no votes, and 1 abstention, the motion failed to adopt term limits for UF Executive Board members as described above.

8. UF/FACCC BENEFITS FAIR –

The Board discussed a plan for the UF along with FACCC to hold a benefits conference at DVC and invite representatives from the various organizations to go over benefits that are currently available to faculty. Topics will include retirement, STRS, investments, pension, healthcare benefits, SDI, and leaves. After discussion, the E-Board agreed that it should be during flex week, but should be on a Friday or a weekend. Dahl-Shanks, Lichter, and Wapner will coordinate with FACCC and District HR and will propose a date to the E-Board at the next meeting.

9. UPCOMING ISSUES AND TIME LINE FOR NEGOTIATIONS–

Next week the UF will hold elections for the 2010-2011 UF Budget, Vice President confirmations, State Disability and Family Medical Leave for part-time faculty, and the constitutional change of a Quorum being half of the Executive Board members plus one. Votes will be due back on November 22, 2010.

Michels asked that the Executive Board begin thinking of issues for spring negotiations and ideas for our general survey in preparation for the next Executive Board meeting.

10. OTHER BUSINESS – None

11. UPCOMING MEETINGS–

- A. 11/08/10 Box 2A
- B. 11/10/10 Governing Board Meeting, Contra Costa College
- C. 11/11/10 Next Executive Board meeting, CCC, Room LA-103

The meeting was adjourned at 4:46 P.M.

Submitted by: Terri Adame