

**APPROVED
EXECUTIVE BOARD MINUTES
FEBRUARY 25, 2010
LMC - Room SC-132**

The meeting was called to order at 2:22 P.M.

PRESENT: Emmanuel Akanyirige, Glenn Appell, Nancy Bachmann, Milton Clarke, Vern Cromartie, Debra Dahl-Shanks, Katrina Keating, Bruce Koller, Stuart Lichter, Jason Mayfield, Jeff Michels, Dionne Perez, Rudy Zeller, Michael Zilber, and Terri Adame, note-taker.

GUESTS: Michael Anker, Christina Cannon, and Bill Fracisco.

ABSENT: Shirley Brownfox, Marco Godinez, Steve Padover, and Mary Ulrich.

1. ANNOUNCEMENTS –

- Keating reported on the recent BFA meeting. She asked that we record in the minutes a slogan from one of the speakers: “close loopholes and not schools.” She also reported that on March 5th there will be an AFT (American Federation of Teachers) rally sponsoring the Ceasar Chavez walk starting in Los Angeles to the Central Valley of California and then to Sacramento in support of stopping government cuts to all programs.
- Michels reported that several students and 9 faculty will attend the upcoming FACCC Advocacy Conference.
- Michels announced that the County Board of Supervisors and State Legislature passed resolutions recognizing Michels for winning FACCC’s Full-Time Faculty Member of the Year Award.
- Appell announced that he has set up a financial review committee workgroup consisting of members, Brendan Brown, and Jill De Stefano to meet with him on Friday March 26, 2010, to discuss and review the United Faculty’s current financial reporting practices and then to make recommendations to the Executive Board. E-Board members should email suggestions or concerns to Appell before that date.
- Mayfield offered to join the workgroup being formed to create a department bylaw manual.
- The E-Board congratulated Katrina Keating, Jason Mayfield, and Marco Godinez for earning tenure. There will be a ceremony at the next Governing Board meeting for all newly tenured faculty on March 24, 2010 at 5:00 pm.
- Michels announced that DVC’s Students for a Democratic Society has requested \$1500 for three busses to shuttle students from the March 4 rally at DVC to the rally in San Francisco later that day. The E-Board also welcomed Student Trustee to the CCCC CD Governing Board Christina Cannon, who came to the E-Board seeking support for the March 22

“March on March” rally in Sacramento. Cannon requested the UF’s endorsement for the March on March rally and a donation of up to \$1,000.00 for one bus to help take students to the Capitol.

A lengthy discussion of both rallies ensued. Akanyirige added that the subject of a loan in the amount \$1,500.00 for 3 busses to transport students was discussed and rejected.

Following a motion by Appell, seconded by Mayfield, MSU, to contribute \$500.00 from the UF PAC for 1 bus to transport students and faculty from DVC to the rally held in San Francisco on March 4, 2010.

Following a motion by Appell, seconded by Cann-Figel, MSU, to endorse the March on March rally being held in Sacramento on March 22, 2010.

Following a motion by Appell, seconded by Lichter, MSU, to contribute up to \$1,000.00 from the UF PAC for 1 bus to transport students to the Sacramento March on March rally being held at the California State Capitol on March 22, 2010.

Following the motions, the E-Board briefly the discussed the timing of these motions and agreed that as a general rule, when possible, proposals should not be voted on at the same meeting they are first discussed.

2. EXECUTIVE BOARD MINUTES –

Michels reported that in his opinion the minutes are getting too lengthy and that under the previous UF Presidents’ tenure the minutes were 1 to 2 pages in length. Currently, UF minutes consist of 6-8 pages or more. Michels quoted some excerpts from Robert’s Rules stating that there is no object in reporting debates, and that the main duties of the Secretary is to record what is done by the assembly and not what is spoken by the members. Michels stated that the UF Constitution mandates that we follow Robert’s Rules of Orders and therefore Michels proposed that we seek in the future to shorten the minutes.

A lengthy discussion ensued and it was decided by the E-Board to review Robert’s Rules of Order and to table the minutes from the meeting on February 11, 2010 until the next Executive Board Meeting on March 11th.

3. VARIANCE REQUESTS –

Following a motion by Lichter, seconded by Dahl-Shanks, MSC, with one no vote and 1 abstention to approve LMC’s request for the following list of faculty to exceed the 67% load limit for the Spring 2010 semester.

Following a motion by Lichter, seconded by Dahl-Shanks, MSC, with 3 no votes and 3 abstentions to approve LMC's request for the following list of faculty (listed below in bold type) to exceed the 67% load limit for the Spring 2010 semester.

Following a motion Akanyirige, seconded by Keating, MSC with one abstention to approve San Ramon's request for Rick Godinez to evaluate 3 part-time faculty members and for Marina Crouse to perform a peer evaluation for Kathryn Abajian.

Following a motion by Appell, seconded by Mayfield, MSC, with one abstention, to approve Los Medanos College requests for classified personnel, Jennifer Fay and Mary Rock to participate on a hiring committee for a new Full-time faculty member in the Biology Department.

CONTRACT VARIANCES SPRING 2010

Campus	Semester	No. of Times Within Six Semesters	Adjunct Professor	Area	Amount	Approved
Los Medanos College	Spring 2010	2 nd	Alexander, Juanita	English	75%	Approved
"	"	2 nd	Blackman, Jennifer	English	90%	Approved
"	"	1 st	Bradley, Sandra	Emergency Medical Services	72.77%	Approved
"	"	1 st	Brown, Gregg	English	75%	Approved
"	"	2 nd	Cartwright, Richard	English	70%	Approved
"	"	2 nd	D'Annuzio, Jacqueline	Nursing	79.58%	Approved
"	"	1 st	Duran, Lisa	English	70%	Approved
"	"	2 nd	Fitzclark, Nnekay	Library Studies		Approved
"	"	2nd	Henry, John	Vocational Technology	118.34%	Approved
"	"	2 nd	Hernandez, Barbara	English	70%	Approved
"	"	1 st	Lagana, Paulette	English	71.67%	Approved
"	"	1 st	Larson, Beth	Special Education		Approved
"	"	2 nd	Lopez Padilla, Emily	English	75%	Approved
"	"	2 nd	Martin, Carolyn	English	90%	Approved
"	"	4 th	O'Brien, Julie	Nursing	72.91%	Approved
"	"	2nd	Payne, Rebecca	Biology	118.33%	Approved
"	"	1st	Santos, Rina	Mathematics	140.01%	Approved
"	"	2nd	Sartain, Natalya	Mathematics	103.34%	Approved
Los Medanos College	"	1 st	Smith, Roger	Speech	75%	Approved
"	"	2 nd	Stryker, Cora	English	90%	Approved

"	"	1 st	Torres, Phillip	Automotive	75%	Approved
"	"	2 nd	Willsie, Julia	Biology	85%	Approved

4. EVALUATION PROPOSALS –

Michels presented the Tentative Agreement on Article 17 and announced that Evaluation Proposals, Appendix X, has been given to each member of Cabinet for review. He asked E-Board members to pick sections to review one last time. The E-Board will be asked at the next meeting to recommend the TA for ratification.

5. LMC GUEST ISSUES—none

6. EXECUTIVE SESSION—

Michael Anker gave a Compensation Committee Report and reviewed several charts with the Board. Cromartie requested data on spending by each college and by the DO as compared with how much other multi-college districts allocate, which Anker agreed to research.

Stuart Lichter reported from the Benefits Committee and reviewed several options with the Board.

Adame passed an article on Intellectual Property Rights from Foothill-DeAnza College that Michels asked the Board to consider before the next meeting.

7. UF QUARTERLY FINANCIAL REPORT—

Keating presented the UF’s fiscal year 1st Quarterly Financial Report to the Executive Board for review and approval.

Following a motion by Lichter, seconded by Zeller, MSC, with one no vote and 2 abstentions to accept the Quarterly Financial Statement as amended and to place it on the United Faculty’s website for review by Faculty Members.

Akanyirige commented for the record that he cannot review the UF Financial Statement until he has copies of the QuickBooks Statement of Cash Flows and the Balance Sheet. Akanyirige said that for the record, his opposition is pending his review of the requested information.

8. OTHER BUSINESS—none

9. UPCOMING MEETINGS –

A. 03/11/10 Next Executive Board meeting at DVC in LC-109

The meeting was adjourned at 5:01 P.M.

Submitted by: Terri Adame