

APPROVED
EXECUTIVE BOARD MINUTES
MAY 21, 2009
DVC RM. LC-109

The meeting was called to order at 2:33 P.M.

PRESENT: Terri Adame, Emmanuel Akanyirige, Glenn Appell, Vern Cromartie, Bruce Koller, Stuart Lichter, Jeff Michels, Dionne Perez, Mary Ulrich, Donna Wapner, Rudy Zeller, Michael Zilber.

ABSENT: Casy Cann-Figel, Deborah Dahl-Shanks, Jesse Lovell, Jason Mayfield, Steve Padover.

1. ANNOUNCEMENTS –

- Michels reported that the reserve fund was moved from the Dreyfus Liquid Asset account to a Metro One Business Account. Michels assured the Executive Board members that the funds are safely insured by the FDIC and Metro One's private insurance company.
- Michels reported that the service recognition event held at the District Office for 20 year part-timers was successful and that the Governing Board and the Chancellor have told the college presidents that they would like to have a service recognition event for 5, 10 and 15 year part-timers.
- Michels presented a sabbatical leave changes document to the Executive Board noting the criteria needed for approved leave modifications.
- Michels announced that he requested that the Faculty Senate Coordinating Council meetings be changed next year so that the meetings are not scheduled at the same time as the UF Executive Board meetings. Michels related that he made a proposal to the senates that would allow him to attend the FSCC meetings.
- Michels announced that the UF will have an accounting meeting at 8:00 a.m. on Friday May 22, at DVC in LC109 to discuss and review the UF financials and the accounting methods and procedures used currently. Akanyirige suggested that we have 2 accountants from each college in attendance. So far the attendees are to include Brad Nash, Glenn Appell, Jeffrey Michels, Emmanuel Akanyirige, the UF Accountant, Bill Millius, Jason Mayfield, Vern Cromartie, Rudy Zeller, and Terri Adame.
- Michels presented the Executive Board meeting schedule to the Board for review and discussion. It was decided that the Board would meet at DVC and once a semester at the other colleges. The dates and locations for Executive Board meetings for Fall 2009 are as follows.

Dates	Time	Location	Room
8/27/09	2:15	DVC	LC-109
9/10/09	2:15	DVC	LC-109
9/24/09	2:15	LMC	229 Science Bldg.
10/08/09	2:15	DVC	BFL Conference Center
10/22/09	2:15	DVC	BFL Conference Center
11/5/09	2:15	CCC	LA-107
11/19/09	2:15	DVC	BFL Conference Center
12/3/09	2:15	DVC	BFL Conference Center
12/17/09	2:15	DVC	BFL Conference Center

Following a motion by Lichter, seconded by Koller MSU to approve the United Faculty Executive Board meeting schedule for the Fall 2009 semester.

2. EXECUTIVE BOARD MINUTES –

Following a motion by Appell, seconded by Lichter, MSC with 1 abstention to approve the meeting minutes from the Executive Board meetings on 04/23/09 and 05/07/09.

3. CCCI REPORT–

Michels reported on the CFT, CTA merger talks. Michels believes that it will take about 2 years for them to figure out what to do. In the mean time, CCCI has asked to join the discussions. Michels noted that CCCI now represents almost 25 percent of all community college faculty in the State. Michels also reported that CCCI had unanimously approved a vote of no confidence in the community college accrediting commission, the ACCJC. The text of CCCI’s statement will be made available on the UF website.

4. EXECUTIVE SESSION –

Michels reported on the progress of negotiations. The State budget was discussed and what it means to the District’s budget.

Michels reported on information he gathered regarding District reports of our college verses other college districts in the State and a lengthy discussion ensued.

5. SUMMER ADVOCACY –

Michels announced how important it is to get information out regarding what the colleges do for the economy and for the community. Michels created a flyer with information and an e-mail

address that faculty can join to get the word out to help protect DVC, CCC and LMC from spending cuts. The e-mail address is saveourcollege@gmail.com and in the subject line put “I Will Help.”

6. DEPARTMENTS AND DISCIPLINES AT CENTERS –

Michels passed out a document that was approved by the DVC Faculty Senate on May 19, 2009, entitled Procedures and Best Practices for Communication between the Pleasant Hill and San Ramon Valley campuses of Diablo Valley College. It describes an MOU concerning the procedures regarding communication, hiring, evaluations and curriculum development between the campuses. The document has detailed information regarding how the campuses should work together towards common goals and in particular that there should be collaboration on issues pertaining to curriculum and hiring. Michels noted that the relationship between both DVC and San Ramon and LMC and Brentwood would require further discussion next year.

7. END-OF-THE-YEAR WRAP-UP –

Michels stated that he would like to keep Anker on salary June and July to continue working on both the UF budget and the District’s budget. Michels wants him to review the union dues structure, and to attend negotiations, retirement board, compensation committee and enrollment management committee meetings during the summer. Michels will take a 2 week vacation the end of June and Anker will take the month of August off for vacation.

Michels would like to begin next year by reviewing both the UF Constitution and Executive Board job descriptions to clarify the tasks associated with the positions.

8. OTHER BUSINESS – none

9. UPCOMING MEETINGS –

- A. 09/01/09 DGC
- B. 09/09/09 Governing Board Meeting
- C. 09/10/09 Next Executive Board meeting LC109

The meeting was adjourned at 4:38 P.M.

Submitted by: Terri Adame