

**APPROVED
EXECUTIVE BOARD MINUTES
SEPTEMBER 11, 2008**

The meeting was called to order at 2:48 P.M.

PRESENT: Terri Adame, Emmanuel Akanyirige, Glenn Appell, Nancy Bachmann, Milton Clarke, Vern Cromartie, Casy Cann-Figel, Silvester Henderson, Bruce Koller, Katrina Keating, Stuart Lichter, Jesse Lovell, Jeff Michels, Donna Wapner, Rudy Zeller, Michael Zilber.

GUEST: Lee Montgomery

ABSENT: Deborah Dahl-Shanks, Steve Padover, Fritz Pointer, and Mary Ulrich.

1. ANNOUNCEMENTS -

- Michels welcomed Silvester Henderson and Milton Clarke to the E-Board meeting and then requested the Executive Board to approve their appointment to the Executive Board as representatives from LMC. Following a motion by Michels and seconded by Cromartie, MSU to approve Silvester Henderson and Milton Clarke as members of the Executive Board.
- Michels announced that the CCCI Conference would be held in San Diego on October 10-11 and that he and Dahl-Shanks would be attending. Michels would like 2 more members of the E-Board, especially VP's, to consider attending this meeting.
- Michels mentioned the BFA (Bay Faculty Association) meetings that are typically held the last Monday of every month at a restaurant out by the Oakland Airport. If anyone would like to attend, call the UF office.
- Michels and Appell will be attending the Labor to Labor dinner event to be held on September 12, 2008.
- Michels informed the Executive Board that collectively they are working at the college level on enrollment management issues and scheduling, especially at DVC. Michels and UF representatives met with Senate and College leadership to work on a back-up plan that will allow the college to open new sections and grow the schedule as needed. A memo will go out within the next few weeks from Glenn Appell, Judy Walters, and Susan Lamb informing faculty and administration that they are working together on this problem.
- Michels reported Glenn Appell, Donna Wapner and Lisa Orta have done an amazing job working together on a training program related to peer evaluations, including the creation of a Power Point presentation.

- Michels announced there is still no final thumbs-up on the completion of the newly drafted Tentative Agreement. Michels has submitted the changes the Executive Board recommended to the District.

2. EXECUTIVE BOARD MINUTES -

Following a motion by Lichter, seconded by Zilber, with 4 abstentions MSC to approve the meeting minutes from the Executive Board meeting on 8/28/2008.

3. CONTRACT VARIANCE POLICY-

Michels submitted the first draft of a Contract Variance Policy for the Executive Board's review and consideration. A lengthy discussion ensued. The Faculty has been surveyed regarding the procedure and mostly left it up to the Executive Board to come up with a flexible policy. The E-Board agreed to revisit this policy at its next meeting.

4. CONTRACT VARIANCES -

Following a motion by Michels, seconded by Cann-Figel, MSC, with one no vote and two abstentions, to approve the following requests for adjunct instructors to exceed the 60% load limit for the Fall 2008 and the Spring 2009 semester:

<u>DVC</u>	<u>LMC</u>	<u>CCC</u>
FLORENCE ESPIRITU	LUCI SNOW	LESLIE ASHER
HEDRICK ALIXPULOS		LUCILE BEATTY
GONZALO CASTRO-GONZALEZ		LYNDA LAWRENCE
TODD DAVIS		JILL SCHUTZ
ROBERT DOERR		JOAN BATISTE
EMA FISCHER MIKOLAVICH		Spring 2009
CATHERINE GEBLER		JULIE LABRINCHA
TOM LEAL		Spring 2009
BAISHALI MAITI		JAYNE SMITHSON
SARAH MCCARTER		
SARAH MCKINNON		
NANCY MILLER		
BRIAN SCHAEFER		
JAYNE SMITHSON		
LORNA VALENTINE		
GLENN WILLIS		
BASUDHA SENGUPTA Spring 2009		
SHAHBAZ SHAHBAZI- Spring 2009		

Following a motion by Zilber, seconded by Koller, with one no vote and 3 abstentions, MSC to provisionally approve DVC's request for Florence Espiritu, eighth-semester tenure track faculty member, to conduct an evaluation of part-time library faculty. The UF will send a representative to verify that the part time person that is to be evaluated supports this variance.

Following a motion by Bachman, seconded by Zilber, MSC with one no vote and 3 abstentions to approve LMC's request for Luci Snow, a third year art instructor to serve on an evaluation committee for R. Yee, Art faculty adjunct first year.

Following a motion by Lichter, seconded by Zilber, MSC with one no vote and 4 abstentions to approve DVC's request to authorize Nancy Miller to exceed the 60% overload for the Fall 2008 semester.

Following a motion by Koller, seconded by Appell, MSC, with one no vote, and 6 abstentions to authorize Glenn Willis to exceed the 60% overload for the Fall 2008 semester.

5. COOKMAN RE-ELECTION CAMPAIGN UPDATE/PLANS –

Michels presented a timeline and a draft of a budget for JoAnn Cookman's campaign for reelection to the District Governing Board.

It was agreed by JoAnn Cookman's campaign committee that they hire Lisa Tucker as Campaign Manager, to coordinate fundraisers, negotiate bulk mailings, design banners and signs, and coordinate campaign efforts.

The United Faculty Executive Board decided to award a monetary contribution of \$15,000 to support JoAnn Cookman's re-election to the District Governing Board.

Following a motion by Cann-Figel, seconded by Appell, MSC with 2 no votes and 2 abstentions to contribute \$15,000 now to the Committee to Reelect JoAnn Cookman, and to follow through with up to another \$15,000 as needed, during the campaign.

Michels also will work with FACCC to raise money and plan get-out-the-vote campaigns in late October to educate our students and campus communities about issues in the upcoming elections.

Michels announced that Governing Board President, Tomi Van de Brooke, will run unopposed in the next election but has asked the United Faculty to support her candidacy with a small contribution to cover her campaign debts.

Following a motion by Bachman, seconded by Akanyirige, MSC with one abstention to endorse Tomi Van de Brooke to the Contra Costa Community College District Governing Board. The question of a contribution to her reelection campaign will be taken up at a future E-Board meeting.

6. EXECUTIVE SESSION- Tabled until next meeting.

- A. TA Update and Schedule
- B. CRC Issues

7. 4th QUARTER FINANCIAL STATEMENT –Tabled until next meeting.

8. UF DUES RESTRUCTURING PROPOSALS –Tabled until next meeting.

9. UF COMMUNICATIONS UPDATE –

Lee Montgomery presented a new draft of the Table Talk newsletter for Executive Board review and discussed a complete re-design of the United Faculty Website. The E-Board will discuss Lee’s proposals at its next meeting.

10. OTHER BUSINESS – None.

11. UPCOMING MEETINGS –

- A. 09/15/08 CRC
- B. 09/16/08 DGC
- C. 09/22/08 BFA
- D. 09/24/08 GOVERNING BOARD
- E. 09/25/08 Next Executive Board Meeting.

The meeting was adjourned at 5:04 P.M.

Submitted by: Terri Adame